

GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 19, 2017

5:00 P.M. Study Session – Facilities and Maintenance, Operations, and Transportation	ROOM 502
7:00 P.M. Regular Board Meeting	BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS
 - Presentation
Staff: Abby Milone, Public Information Officer; Sara Wescott, Assistant Superintendent of Elementary Education; Kelly McAmis, Assistant Superintendent of Secondary Education; Joli Armitage, Assistant Superintendent of Personnel Services – Employees of the Year
4. ADMINISTRATION
 - A. Memorandum of Understanding Between WestEd and the Garden Grove Unified School District
5. PROGRAMS AND INSTRUCTION
 - A. University of California, Irvine EyeMobile for Children – Vision Services for Transitional Kindergarten and Preschool Students
6. BUSINESS
 - A. Resolution No. 10 – Appropriation of New Income
 - B. Resolution No. 11 – Budget Transfers
 - C. Accept Completion of Internet Protocol Video Surveillance at Doig and Jordan Intermediate Schools
 - D. Authorization to Participate in the California Multiple Award Schedule – Purchase of Non-Information Technology Products and Services (Contract No. 4-11-78-0003C)
 - E. Authorization to Participate in the California Multiple Award Schedule – Purchase of Non-Information Technology Products and Services (Contract No. 4-15-78-0065F)
 - F. Renewal of Agreement for Liability Claims Administrator
 - G. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 09/19/17-1
 - Employ
 - Extra Duty
 - Independent Contractors: Q. Bui; Camfel Productions; Let's Go Learn; School Services of California
 - Regular
 - Substitutes
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignation
 - Retirement
 - Miscellaneous
 - Conference Attendance

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B. Classified Personnel Report No. 09/19/17-2

Employ

- Employee Contractors
- Noon Duty Supervisors
- Regular
- Substitutes
- Temporary

Leaves

- Requests

Resignations/Retirements

- Resignations

Change in Assignment

- Promotions
- Working Out of Class

C. Non-Represented Salary Schedule

D. Consideration of Ratification of Tentative Agreement Between the GGUSD and the Classified Supervisory Bargaining Unit

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100. Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Three (3) minutes will be allowed for each presentation with a total of fifteen (15) minutes per item. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
Lan Q. Nguyen, President	_____	_____	_____
Bob Harden, Vice President	_____	_____	_____
Walter Muneton	_____	_____	_____
Dina Nguyen	_____	_____	_____
Teri Rocco	_____	_____	_____
<u>Student Representative to the Board</u>			
Jesus Gonzalez	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting,
 September 5, 2017

Each Board Member has been given copies of the Minutes of the Regular Board Meeting, September 5, 2017.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Minutes of the Regular Meeting of September 5, 2017, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearing

B. Presentation

Staff: Abby Milone, Public Information Officer; Sara Wescott, Assistant Superintendent of Elementary Education; Kelly McAmis, Assistant Superintendent of Secondary Education; Joli Armitage, Assistant Superintendent of Personnel Services – Employees of the Year

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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4. ADMINISTRATION

Agenda Item 4 - A: Memorandum of Understanding Between WestEd and the Garden Grove Unified School District

Project Cal-Well supports the district's School Based Mental Health counselors, Positive Behavior Intervention and Supports (PBIS), and several other social emotional learning initiatives. Project Cal-Well is a five-year 2.1 million dollar grant that ends in the spring of 2019.

The California Healthy Kids Survey (CHKS), which for the 2017-18 school year will be administered by WestEd, measures students' resiliency, protective factors, risk behaviors, and general school climate impressions in an effort to shed light on the relationship between students' health behaviors and academic performance and is a required data measure for the Project Cal-Well grant. The district will participate during the 2017-18 school year by having students in grades 5, 7, 9 and 11 take the CHKS.

Project Cal-Well funds will be used to pay for the cost of the CHKS administration, approximately \$11,000. It is anticipated that the Orange County Health Care Agency will reimburse the district for approximately \$9,000 of the total cost of the CHKS.

WestEd will collate the data and provide results to the California Department of Education. District level reports will be available through the WestEd web site. This Memorandum of Understanding will be in effect from September 1, 2017, to August 31, 2018.

It is recommended that the Board approve the Memorandum of Understanding with WestEd to administer the California Health Kids Survey to district students in grades 5, 7, 9 and 11 during the 2017-18 school year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the Memorandum of Understanding with WestEd to administer the California Health Kids Survey to district students in grades 5, 7, 9 and 11 during the 2017-18 school year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: University of California, Irvine EyeMobile for Children –
Vision Services for Transitional Kindergarten and
Preschool Students

The University of California, Irvine (UCI) offers children of low-income families who are three to five years of age free vision care through UCI EyeMobile for Children. The mission of UCI EyeMobile for Children is to give these children the vision they need to succeed in school and life by identifying, treating, and preventing vision disorders by means of: vision screening; vision exams on the EyeMobile for Children; outreach and education; and early child development research.

Through the Memorandum of Understanding with the Garden Grove Unified School District, UCI EyeMobile for Children would provide support for district students in transitional kindergarten and preschool who need vision care based on school screening results. The district has been working in partnership with UCI EyeMobile for Children since January 2016.

It is recommended that the Board grant permission to enter into a Memorandum of Understanding between UCI EyeMobile for Children and Garden Grove Unified School District to provide vision services for children of low-income families in transitional kindergarten and preschool effective August 10, 2017, through June 30, 2018.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education granted permission to enter into a Memorandum of Understanding between UCI EyeMobile for Children and Garden Grove Unified School District to provide vision services for children of low-income families in transitional kindergarten and preschool effective August 10, 2017, through June 30, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

- A. Resolution No. 10 – Appropriation of New Income
- B. Resolution No. 11 – Budget Transfers
- C. Accept Completion of Internet Protocol Video Surveillance at Doig and Jordan Intermediate Schools
- D. Authorization to Participate in the California Multiple Award Schedule – Purchase of Non-Information Technology Products and Services (Contract No. 4-11-78-0003C)
- E. Authorization to Participate in the California Multiple Award Schedule – Purchase of Non-Information Technology Products and Services (Contract No. 4-15-78-0065F)
- F. Renewal of Agreement for Liability Claims Administrator
- G. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education
approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Resolution No. 10 – Appropriation of New Income

Education Code Section 42602 permits the budgeting and use of new income to finance expenditures for the 2016-17 fiscal year. Budget increases are necessary to account for differences between the district's actual expenditures for 2016-17 and the approved budget for that year.

It is recommended that the Board adopt Resolution No. 10 which authorizes increases to reflect additional income received and expended in the 2016-17 year in excess of the amount in the Board-approved operating budget for that year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 10 which authorizes increases to reflect additional income received and expended in the 2016-17 year in excess of the amount in the Board-approved operating budget for that year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – B: Resolution No. 11 – Budget Transfers

Education Code Section 42600 requires that budget expenditures not exceed the amounts appropriated in each major classification. These transfers are necessary to account for changes that reconcile differences between the district's actual expenditure for 2016-17 and the approved operating budget for that year.

It is recommended that the Board adopt Resolution No. 11 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 11 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – C: Accept Completion of Internet Protocol Video Surveillance
at Doig and Jordan Intermediate Schools

The installation of the Internet Protocol Video Surveillance (IPVS) at Doig and Jordan intermediate schools has been completed by Vector Resources, Inc. in accordance with the specifications, terms, and conditions of CMAS contract No. 3-15-84-0018B and 3-15-84-0018C.

The completed work has been inspected and accepted by the Director of Information Technology. The total costs to the district for the IPVS are listed below. Funds are budgeted in the General Fund.

Doig Intermediate School	\$48,580.24
Jordan Intermediate School	\$50,188.17

It is recommended that the Board approve acceptance of the installation of the IPVS at Doig and Jordan intermediate schools as completed by Vector Resources, Inc. in accordance with the specifications, terms, and conditions of CMAS Contract No. 3-15-84-0018B and 3-15-84-0018C, and that the Notice of Completion for each be signed and filed, and the invoice processed for payment.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
approved acceptance of the installation of the IPVS at Doig and Jordan intermediate
schools as completed by Vector Resources, Inc. in accordance with the specifications,
terms, and conditions of CMAS Contract No. 3-15-84-0018B and 3-15-84-0018C, and
that the Notice of Completion for each be signed and filed, and the invoice processed
for payment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – D: Authorization to Participate in the California Multiple Award Schedule – Purchase of Non-Information Technology Products and Services (Contract No. 4-11-78-0003C)

Effective October 12, 1994, the State of California approved the use of California Multiple Award Schedules (CMAS) by local governments (i.e. city, county, district, or other local governmental body empowered to expend public funds) for non-information technology products and services. Using a CMAS contract would be a cost-effective manner of procurement for information technology products and services.

Public Contract Code Section 20118 et al. provide that the governing board of any school district, without advertising for bids, may authorize any public agency to purchase equipment and services for its use in the manner in which the public agency is authorized by law to make such purchases. The State of California authorized school districts to purchase products and services from Robertson Industries, Inc. (CMAS Contract No. 4-11-78-0003C) on the California Multiple Award Schedules in accordance with the same specifications, terms, and conditions. The CMAS contract with Robertson Industries, Inc. is valid from March 8, 2016, through March 31, 2021.

It is recommended that the Board authorize the use of the California Multiple Award Schedule with Robertson Industries, Inc. (CMAS Contract No. 4-11-78-0003C) for the purchase of non-information technology products and services.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education authorized the use of the California Multiple Award Schedule with Robertson Industries, Inc. (CMAS Contract No. 4-11-78-0003C) for the purchase of non-information technology products and services.

Agenda Item 6 - D

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – E: Authorization Participate in the California Multiple Award Schedule – Purchase of Non-Information Technology Products and Services (Contract No. 4-15-78-0065F)

Effective October 12, 1994, the State of California approved the use of California Multiple Award Schedules (CMAS) by local governments (i.e. city, county, district, or other local governmental body empowered to expend public funds) for non-information technology products and services. Using a CMAS contract would be a cost-effective manner of procurement for information technology products and services.

Public Contract Code Section 20118 et al. provide that the governing board of any school district, without advertising for bids, may authorize any public agency to purchase equipment and services for its use in the manner in which the public agency is authorized by law to make such purchases. The State of California authorized school districts to purchase products and services from McWil Sports Surfaces, Inc. (CMAS Contract No. 4-15-78-0065F) on the California Multiple Award Schedules in accordance with the same specifications, terms, and conditions. The CMAS contract with McWil Sports Surfaces, Inc. is valid from July 29, 2015, through September 30, 2020.

It is recommended that the Board authorize the use of the California Multiple Award Schedule with McWil Sports Surfaces, Inc. (CMAS Contract No. 4-15-78-0065F) to purchase non-information technology products and services.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education authorized the use of the California Multiple Award Schedule with McWil Sports Surfaces, Inc. (CMAS Contract No. 4-15-78-0065F) to purchase non-information technology products and services.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – F: Renewal of Agreement for Liability Claims Administrator

AdminSure has served as the district's auto and general liability claims administrator since October 1, 1988. The company has been responsive to district needs and has satisfactorily dealt with claimants and their representatives. Coverage reviews have been timely, and claims have been resolved expeditiously and fairly. AdminSure is requesting to extend the current claims administration agreement for one additional year, from October 1, 2017, through September 30, 2018, under the same terms and conditions with the exception of the fee that will be adjusted from \$1,400 to \$1,450 per month.

It is recommended that the Board approve the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2017, through September 30, 2018, at an annual cost of \$17,400.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2017, through September 30, 2018, at an annual cost of \$17,400.

Agenda Item 6 - F

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 19, 2017

6. BUSINESS

Agenda Item 6 – G: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$18,293,766.69

On motion of Trustee _____, seconded by Trustee _____ and _____, the Board of Education approved New Purchase Order Numbers: L72A0114, L72B0063 through L72B0080, L72C0129, L72C0131 through L72C0138, L72C0140 through L72C0155, L72C0157, L72C0158, L72C0159, L72D0062, L72D0063, L72D0064, L72D0066, L72D0067, L72D0068, L72F0027, through L72F0034, L72L0002, L72L0003, L72L0004, L72M0043 through L72M0065, L72R0853, L72R0941, L72R1168, L72R1212 through L72R1241, L72R1243 through L72R1258, L72R1260 through L72R1289, L72R1291 through L72R1320, L72R1323 through L72R1334, L72R1337 through L72R1342, L72W0273 through L72W0282, L72X0204 through L72X0226, L72Y0035, L72Y0036; Changed Purchase Order Numbers: F72R4160, H72R0989 through H72R0993, H72R0997, H72R0999 through H72R1003, H72X0291, I72L0006, I72L0012, I72R0015, I72X0266, I72X0519, J72R0639, K72L0043, K72W0341, K72W0342, K72W0390, K72X0610, K72Y0050, L72B0043, L72D0058, L72R0073, L72R0075, L72R0156, L72R0200, L72R0540, L72R0559, L72R0616, L72R0676, L72R0784, L72R0849, L72R0900, L72R0904, L72R0959, L72R1036, L72R1049, L72R1095, L72R1111, L72W0031, L72W0178; Canceled Purchase Order Numbers: L72C0070, L72C0139, L72R1242, L72X0095, L72X0203, totaling \$18,293,766.69. Check Numbers: 336270 through 336724, totaling \$23,276,435.44. Certificated Payroll: 02A totaling \$3,348,065.86. Classified Payroll: 02B and 02M, totaling \$4,826,716.35.

Grand Total: \$49,744,984.34

Purchase Orders and Checks (cont.)

		<u>Checks:</u>		
Fund #01	General Fund			
	Utilities	\$	243,002.13	
	Contracts, Rents & Leases		65,266.56	
	All Other		<u>2,751,572.02</u>	
	Total General Fund	\$	3,059,840.71	
Fund #11	Adult Education Fund	\$	9,638.24	
Fund #12	Child Development Fund		9,186.28	
Fund #13	Food Services Special Reserve		19,727.52	
Fund #14	Deferred Maintenance		33,803.69	
Fund #21	GO Bond - Series A		35,223.39	
Fund #22	GO Bond - Series B		289,114.51	
Fund #23	GO Bond - Series C		4,855,908.47	
Fund #26	GO Bond - Series 2017		8,544,831.44	
Fund #39	School Facilities - Prop 47		3,182,022.33	
Fund #45	Community Redevelopment		9,825.00	
Fund #68	Workers' Compensation Fund		1,799.79	
Fund #69	Health & Welfare Fund		3,212,061.20	
Fund #82	Comp. Liability		<u>13,452.87</u>	
	Total Other Funds	\$	20,216,594.73	
	Total Checks			\$ 23,276,435.44

Certificated Payroll 02A (8/31/2017)

Fund #01	General Fund	\$	3,270,196.64
Fund #11	Adult Education Fund		40,067.52
Fund #12	Child Development Fund		15,632.59
Fund #68	Workers' Compensation Fund		10,156.00
Fund #69	Health & Welfare Fund		<u>12,013.11</u>
		\$	3,348,065.86

Classified Payroll 02B (9/10/2017) AND 02M (8/25/2017)

Fund #01	General Fund	\$	4,461,286.39	
Fund #11	Adult Education Fund		36,116.85	
Fund #12	Child Development Fund		19,549.91	
Fund #13	Food Services Special Reserve		201,073.00	
Fund #22	GO Bond - Series B		51,820.50	
Fund #68	Workers' Compensation Fund		36,722.67	
Fund #69	Health & Welfare Fund		<u>20,147.03</u>	
		\$	4,826,716.35	
	Total Payroll			\$ 8,174,782.21
	GRAND TOTAL			\$ 49,744,984.34

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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7. PERSONNEL

A. Certificated Personnel Report No. 09/19/17-1

Employ

Extra Duty

Independent Contractors: Q. Bui; Camfel Productions; Let's Go Learn; School Services of California

Regular

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignation

Retirement

Miscellaneous

Conference Attendance

B. Classified Personnel Report No. 09/19/17-2

Employ

Employee Contractors

Noon Duty Supervisors

Regular

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Change in Assignment

Promotions

Working Out of Class

C. Non-Represented Salary Schedule

D. Consideration of Ratification of Tentative Agreement Between the GGUSD and the Classified Supervisory Bargaining Unit

On motion of Trustee _____, seconded by Trustee _____, and _____ the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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7. PERSONNEL

Agenda Item 7 – C: Non-Represented Salary Schedule

The district compensates employees in various non-represented positions through a daily rate or stipend. These positions include substitute teachers, walk-on coaches and Associated Student Body (ASB) Workers. The district uses a calculation of \$10 per unit in order to facilitate the processing of their pay.

The Federal Affordable Care Act and the California Healthy Workplace, Healthy Families Act (which provides up to three days of sick leave per year for employees not receiving sick leave under a collective bargaining agreement) consider a “unit” as one day. This interpretation does not accurately reflect the number of days those employees actually work. The district recommends increasing the per unit rate to \$100 in order to reduce the number of “days” counted toward an employee’s work days.

It is recommended that the Board approve the increase to the non-represented unit rate to \$100, effective July 1, 2017.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
approved the increase to the non-represented unit rate to \$100, effective July 1, 2017.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 19, 2017

7. PERSONNEL

Agenda Item 7 – D: Consideration of Ratification of Tentative Agreement Between the GGUSD and the Classified Supervisory Bargaining Unit

Negotiations have been completed on a Tentative Agreement with the Classified Supervisory Bargaining Unit. In accordance with Government Code 3547.5, the financial implications of this agreement were available for public review and have been submitted to the governing board.

It is recommended that the Board ratify the Tentative Agreement with the Classified Supervisory Bargaining Unit with a 0.5 percent salary increase on the 2016-17 base pay of each employee and a 1.5 percent off schedule compensation effective July 1, 2016.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education ratified the Tentative Agreement with the Classified Supervisory Bargaining Unit with a 0.5 percent salary increase on the 2016-17 base pay of each employee and a 1.5 percent off schedule compensation effective July 1, 2016.

