

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

5:30 P.M. Study Session – CABE Report  
7:00 P.M. Regular Board Meeting

BOARDROOM  
BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS

2. MINUTES

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

Initial Proposal Presentations:      GGEA  
   GGPPSA  
   CSEA  
   Supervisory

B. Presentation

Staff: Safeguarding Our Schools – Lorraine Rae, Assistant Superintendent of Special Education/Student Services, Connie Van Luit, Director of Alternative Education, and guest, Sergeant John Reynolds, Garden Grove Police Department

4. ADMINISTRATION

A. Annual Organizational Meeting

5. PROGRAMS AND INSTRUCTION

- No Items

6. BUSINESS

A. Acceptance of First Interim Report

B. Resolution No. 16 – Appropriation of New Income

C. Resolution No. 17 – Budget Transfers

D. Resolution No. 18 – Establish Cafeteria Fund

E. E-Rate Telecommunications and Internet Access Funding

F. Purchase Orders and Checks

7. PERSONNEL

A. Certificated Personnel Report No. 12/03/13-1

Employ

Independent Contractors: Camfel Productions; G. Canul; A. DeMichele; Discovery Science Center; Embassy Consulting Services, LLC; D. Frenzel

Substitutes

Temporary

Leaves

Requests

Miscellaneous

Conference Attendance

- B. Classified Personnel Report No. 12/03/13-2
  - Employ
    - Regular
    - Substitutes
    - Temporary
  - Leaves
    - Requests
  - Resignations/Retirements
    - Resignations
  - Change in Assignment
    - Increase/Decrease
- 8. CLOSING
  - A. Discussion
  - B. Future Meetings
  - C. Adjournment

*Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.*

*Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.*

*Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.*

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

CALL TO ORDER \_\_\_\_\_ P.M.

BOARDROOM

| <u>Governing Board Members</u>                 | <u>Arrived</u> | <u>Absent</u> | <u>Left</u> |
|--|----------------|---------------|-------------|
| George West, President                         | _____          | _____         | _____       |
| Lan Q. Nguyen, Vice President                  | _____          | _____         | _____       |
| Bob Harden                                     | _____          | _____         | _____       |
| Bao Nguyen                                     | _____          | _____         | _____       |
| Linda Reed                                     | _____          | _____         | _____       |
| <br><u>Student Representative to the Board</u> |                |               |             |
| Frank Valenzuela                               | _____          | _____         | _____       |

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting  
November 19, 2013

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of November 19, 2013.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Minutes of the Regular Board Meeting of November 19, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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December 3, 2013

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

Initial Proposal Presentations:

GGEA  
GGPPSA  
CSEA  
Supervisory

B. Presentations

Staff: Safeguarding Our Schools – Lorraine Rae, Assistant Superintendent of Special Education/Student Services, Connie Van Luit, Director of Alternative Education, and guest Sergeant John Reynolds, Garden Grove Police Department

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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4. ADMINISTRATION

Agenda Item 4 - A: Annual Organizational Meeting

The provisions of Education Code Sections 35143 and 72000 require the governing board of each school district to hold an annual organizational meeting within a prescribed 15 day period. For 2013, this 15 day period is from Friday, December 6 through Friday, December 20. The code section further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the board at its regular meeting held immediately prior to the first day of the 15 day period.

It is recommended that the Board schedule its Annual Organizational meeting to be held on Tuesday, December 17, 2013, at 7:00 p.m.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education scheduled its  
Annual Organizational meeting to be held on Tuesday, December 17, 2013, at 7:00 p.m.

Agenda Item 4 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

6. BUSINESS

- A. Acceptance of First Interim Report
- B. Resolution No. 16 – Appropriation of New Income
- C. Resolution No. 17 – Budget Transfers
- D. Resolution No. 18 - Establish Cafeteria Fund
- E. E-Rate Telecommunications and Internet Access Funding
- F. Purchase Orders and Checks

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_ the Board of Education approved Items  
\_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

6. BUSINESS

Agenda Item 6 – A: Acceptance of First Interim Report

Education Code Sections 42130 and 42131 (a)(1) require that a report covering the financial and budgetary status of the district be submitted to the governing board for the period ending October 31. The report must be approved by the governing board no later than 45 days after the close of the period. The governing board must certify whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year and two subsequent years.

The First Interim Report for Revenues, Expenditures, and Changes in Fund Balances is submitted for the period ending October 31, 2013. This report uses the 2013-14 Adopted Budget Report as the base and provides a comparison of the actual and projected revenues and expenditures.

Based on available financial information, the governor's proposed budget and current forecasts, the district will be able to meet its financial obligations for the balance of the fiscal year and two subsequent fiscal years, therefore, assigning a positive certification to its First Interim Budget. In submitting the 2013-14 First Interim Report, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

The Standards and Criteria Summary Review is presented with the First Interim Report.

It is recommended that the Board accept the First Interim Report and certify that the district will be able to meet its financial obligations for the 2013-14 fiscal year and for two subsequent fiscal years.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
accepted the First Interim Report and certified that the district will be able to meet its  
financial obligations for the 2013-14 fiscal year and for two subsequent fiscal years.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

6. BUSINESS

Agenda Item 6 – B: Resolution No. 16 – Appropriation of New Income

Education Code Section 42602 permits the governing board to budget and use any unbudgeted income required to finance expenditures for the current fiscal year. Resolution No. 16 will permit the district to revise income and budget expenses as reflected in the district's First Interim Report as of October 31, 2013.

It is recommended that the Board adopt Resolution No. 16, which authorizes revisions to the income to be expended in the 2013-14 year that differ from amounts in the adopted budget.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education adopted  
Resolution No. 16, which authorizes revisions to the income to be expended in the  
2013-14 year that differ from amounts in the adopted budget.



GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

6. BUSINESS

Agenda Item 6 – C: Resolution No. 17 – Budget Transfers

Education Code Section 42600 permits budget transfers between expenditures classifications. Budget transfers are necessary to account for changes shown in the district's First Interim Report as of October 31, 2013.

It is recommended that the Board adopt Resolution No. 17 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted Resolution No. 17 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

6. BUSINESS

Agenda Item 6 – D: Resolution No. 18 – Establish Cafeteria Fund

Education Code Section 38090 states that a school district can establish a separate fund for the purpose of deposit and expenditure of revenues received for the purpose of Cafeteria Fund. The governing board has previously determined that there is a need to provide a separate fund for the operation of the Food Services Program and disbursements from this fund may be made for the payment of all activities related to and necessary for the operation of a Food Service Program. The Orange County Department of Education, in complying with the said code sections, has established Fund 1313 for this purpose and the Garden Grove Unified School District wishes to comply with the California Administrative and Education Code provisions and the Orange County Department of Education directives.

It is recommended that the Board adopt Resolution No. 18 to establish a Cafeteria Fund with the County Treasurer for the purpose of accumulating and expending revenues effective December 3, 2013.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted Resolution No. 18 to establish a Cafeteria Fund with the County Treasurer for the purpose of accumulating and expending revenues effective December 3, 2013.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
December 3, 2013

6. BUSINESS

Agenda Item 6 – E: E-Rate Telecommunications and Internet Access Funding

The district is eligible for Federal Communications Commission (FCC) E-Rate Telecommunications discounts and funds to install or improve network/internet access or connections at eligible schools. The E-Rate program is administered by the Universal Service Administrative Company (USAC) in granting E-Rate funding from the Schools and Libraries Programs of the Universal Service Fund. Recipients of E-Rate funds must provide a funding match and additional resources including end-user equipment necessary to utilize the connectivity. The district has continuously participated in the program since its inception in 1996. Permission is requested to continue to apply and accept funding for federal E-Rate funding year 2014 as it becomes available.

It is recommended that the Board authorize the application and accept funding for federal E-Rate funding year 2014.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
authorized the application and accepted funding for federal E-Rate funding year 2014.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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December 3, 2013

6. BUSINESS

Agenda Item 6 – F: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$722,924.33

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ and \_\_\_\_\_, the Board of Education approved New Purchase Order Numbers: H72A0141, H72A0142, H72C0267 through H72C0280, H72M0035, H72M0051, H72M0057, H72M0069, H72R1872, H72R1910, H72R1912, H72R1913, H72R1914, H72R1930, H72R1931, H72R1932, H72R1942, H72R1943, H72R1944, H72R1970 through H72R2083, H72R2085 through H72R2096, H72R2098 through H72R2119, H72R2121, H72R2122, H72R2123, H72R2125 through H72R2130, H72W0007, H72W0014, H72W0017, H72W0020, H72W0028, H72W0029, H72W0030, H72W0040, H72W0046, H72W0047, H72W0048, H72W0069, H72W0070, H72W0082, H72W0087, H72W0088, H72W0133, H72W0150, H72W0189, H72W0235, H72W0236, H72W0239, H72W0259, H72W0263, H72W0273, H72W0277, H72W0291, H72W0309, H72W0316, H72W0326, H72W0327, H72W0339, H72W0342, H72W0356, H72W0369, H72W0374, H72W0439, H72W0451, H72X0369; Changed Purchase Order Numbers: H72R1358, H72R1509, H72R1528, H72R1582, H72R1759, H72R1964, H72R1965, H72W0010, H72W0031, H72W0053, H72W0084, H72W0122, H72W0225, H72X0136, H72X0177, H72X0184, H72X0185, H72X0201, H72X0202, H72X0214, H72X0217, H72X0236, H72X0260, H72X0261, H72X0264, H72X0297, H72X0298, H72X0299, H72X0322, H72X0329, H72X0330, H72X0331; New Food Services Purchase Order Numbers: C5257, C5259, C5266 through C5269, C5275, C5284, C5625 totaling \$722,924.33.  
Check Numbers: 25187 through 25242, 288283 through 288538, totaling \$7,310,410.54.  
Grand Total: \$8,033,334.87.

Purchase Orders and Checks – continued

|          |                                    | <u>Checks:</u> |                     |
|----------|------------------------------------|----------------|---------------------|
| Fund #1  | General                            |                |                     |
|          | Utilities                          | \$             | 197,262.17          |
|          | Contracts, Rents & Leases          |                | 12,581.99           |
|          | All Other                          |                | <u>558,861.82</u>   |
|          | Total General Fund                 | \$             | 768,705.98          |
| Fund #12 | Child Development                  |                | 197.84              |
| Fund #14 | Deferred Maintenance               |                | 12,690.05           |
| Fund #21 | GO Bond - Series A                 |                | 19,942.24           |
| Fund #22 | GO Bond - Series B                 |                | 537,752.09          |
| Fund #40 | Special Reserve                    |                | 2,100,000.00        |
| Fund #68 | Workers' Compensation              |                | 115,313.28          |
| Fund #69 | Health & Welfare Employee Benefits |                | 1,438,418.87        |
|          | Cafeteria Fund                     |                | <u>2,317,390.19</u> |
|          | Total Other Funds                  | \$             | 6,541,704.56        |
|          | Total Checks                       |                | \$ 7,310,410.54     |

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December 3, 2013

7. PERSONNEL

A. Certificated Personnel Report No. 12/03/13-1

Employ

Independent Contractors: Camfel Productions; G. Canul; A. DeMichele; Discovery Science Center; Embassy Consulting Services, LLC; D. Frenzel

Substitutes

Temporary

Leaves

Requests

Miscellaneous

Conference Attendance

B. Classified Personnel Report No. 12/03/13-2

Employ

Regular

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Change in Assignment

Increase/Decrease

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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8. CLOSING

A. Discussion (Board Members)

B. Future Meetings:           December 17, 2013  
  January 7, 2014

C. Adjournment

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the meeting was adjourned at  
\_\_\_\_\_.