

## GARDEN GROVE UNIFIED SCHOOL DISTRICT

### CERTIFICATED JOB DESCRIPTION

#### **Nurse, K-12 Schools**

Under the general supervision of the Director of Student Services and the direct supervision of the principal, the school nurse will provide services which focus on education, prevention, early detection, and correction of health problems, thus strengthening the educational process by improving and protecting the health of the children.

#### **Duties and Responsibilities:**

1. Demonstrates a belief that all students can succeed and that their backgrounds, cultures, language, and disabilities are teaching and learning assets that contribute to a rich learning environment for all students.
2. Maintains high expectations for all students and exhibits the ability to make each student feel valued, appreciated and respected, thereby earning the trust and respect of the student and their families.
3. Conducts a vision screening program for students in kindergarten and grades two, five, and ten, as well as new enrollees and referrals at any grade level. Special education students are screened at least every three years.
4. Conducts a hearing screening program for students in kindergarten and grades two, five, eight, and ten, as well as new enrollees and referrals at any grade level. Special education students are screened at least every three years.
5. Provides color perception screening of boys in grade one and new enrollees as indicated.
6. Provides pertinent data for the educational placement of students with special needs by written communication and/or attending case conferences/IEP meetings, and any other health related meeting to meet students' needs.
7. Refers identified health problems for care and follow-up as indicated, provides personal health counseling for students and school personnel such as diabetic care, seizures, etc.
8. Provides emergency care per nurses' schedule. Maintains standards of first aid and emergency care and provides leadership to assure a safe and healthful school environment.
9. Acts as liaison among community agencies, school, and home. Secures reports of findings pertinent to educational planning.
10. Acts as a consultant regarding communicable disease policies and procedures, including immunizations and responds to public health emergencies as needed.
11. Supervises the maintenance of school health records and prepares annual statistical reports.
12. Upholds enforcement of school rules, administrative regulations, board policies, and California Administrative, Education, and Health/Safety Codes.
13. Enhances professional competence by participating in professional organizations and educational activities.
14. Accepts reasonable responsibility for the operation of the general school health program by performing duties as requested.
15. Acts as a resource for health education programs.
16. Ensures students receive medical care as dictated by student care plan.