

GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

5:00 P.M. Study Session – Discipline Laws, Policies, and Norms
7:00 P.M. Regular Board Meeting

ROOM 502
BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS
 - A. Public Hearing
 - Initial Contract Proposals: GGEA
 - B. Presentation
 - Public – Initial Proposal Presentations: GGPPSA
Supervisory
 - Staff – Lorena Sanchez, Executive Director, K-12 Educational Services; Stacy Harris, Coordinator, Visual and Performing Arts; and Matt Franklin, Teacher on Special Assignment, Visual and Performing Arts - 1st Impressions Art Show Awards
 - Staff – Abby Milone, Public Information Officer – Certificated and Classified Employee of the Month
4. ADMINISTRATION
 - no items
5. PROGRAMS AND INSTRUCTION
 - A. Summer Programs 2018 – Dates, Times, and Curriculum
 - B. Out-of-District Event
6. BUSINESS
 - A. Accept Completion of the Design Build Project at Chapman-Hettinga Center Bid No. 17-109
 - B. Accept Completion of Wide Area Network Installation at Don Wash Auditorium
 - C. Accept Completion of Wide Area Network Installation at Various Sites
 - D. Accept Bid No. 1706 – Copy Paper for Warehouse Stock
 - E. Authorization to Participate in the California Multiple Award Schedule – Purchase of Information Technology Products and Services (Contract No. 3-14-58-0215E)
 - F. Authorization to Use the Los Angeles Unified School District Bid No. C-1070 for the Purchase of Wall Fold Tables and Benches
 - G. Use of Two District Buses and Drivers in the 2018 Strawberry Festival Parade
 - H. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 03/20/18-1
 - Employ
 - Independent Contractors: Auditory Processing Center; N. Berton; Brain Learning; A. DeMichele; D. Garfinkle; P. Mortensen; MyTherapyCompany, LLC; P. Rendon; Ro Health, Inc.; Rossier Educator; Dr. R.S. Griffiths; The Imagination Machine; Tran Education Services
 - Substitutes
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignation
 - Miscellaneous
 - Settlement
 - Conference Attendance

- cont.

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B. Classified Personnel Report No. 03/20/18-2

Employ

- Employee Contractors
- Regular
- Substitutes
- Temporary

Leaves

- Requests

Resignations/Retirements

- Resignations
- Retirements

Change in Assignment

- Increase/Decrease
- Promotions
- Reclassifications
- Working Out of Class

Miscellaneous

- Disciplines
- Probationary Release
- Separation

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100. Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Three (3) minutes will be allowed for each presentation with a total of fifteen (15) minutes per item. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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March 20, 2018

CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
Bob Harden, President	_____	_____	_____
Lan Q. Nguyen, Vice President	_____	_____	_____
Walter Muneton	_____	_____	_____
Dina Nguyen	_____	_____	_____
Teri Rocco	_____	_____	_____
<u>Student Representative to the Board</u>			
Jesus Gonzalez	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting, March 6, 2018

Each Board Member has been given copies of the Minutes of the Regular Board Meeting, March 6, 2018.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Minutes of the Regular Board Meeting of March 6, 2018, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearing

- Initial Contract Proposals: GGEA

B. Presentation

Public – Initial Proposal Presentations: GGPPSA
SUPERVISORY

Staff – Lorena Sanchez, Executive Director, K-12 Educational Services; Stacy Harris, Coordinator, Visual and Performing Arts; and Matt Franklin, Teacher on Special Assignment, Visual and Performing Arts - 1st Impressions Art Show Awards

Staff – Abby Milone, Public Information Officer – Certificated and Classified Employee of the Month

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

5. PROGRAMS AND INSTRUCTION

- A. Summer Programs 2018 – Dates, Times, and Curriculum
- B. Out-of-District Events

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

5. PROGRAMS AND INSTRUCTION

Agenda Item 5 - A: Summer Programs 2018 – Dates, Times, Curriculum

Annually, approval is requested of dates, times, and curriculum for summer programs. The recommended summer programs 2018 align to state mandated and district agreements. Summer programs are contingent upon state and federal funding.

It is recommended that the Board approve dates, times, and curriculum for summer programs 2018.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education approved dates,
times, and curriculum for summer programs 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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March 20, 2018

5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: Out-of-District Event

Approval is requested to participate in the following out-of-district event:

(1)

School:	Santiago High School
Participants:	2 Auto Technology Team Students
Event:	National Automotive Technology Competition
Location:	New York, New York
Date(s):	April 1-4, 2018
Chaperones:	C. Sanchez
Costs:	All costs paid by Orange County Automobile Dealers Association
Transportation:	Commercial airline
Housing:	Crowne Square Plaza, New York
Purpose:	Students have been invited to compete nationally after progressive local competitions were awarded.
Comments:	No days of school missed.

It is recommended that the Board approve the listed out-of-district event.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved participation by 2 Santiago Auto Technology Team students in National Automotive Technology Competition at New York City on April 1-4, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

- A. Accept Completion of the Design Build Project at Chapman-Hettinga Center Bid No. 17-109
- B. Accept Completion of Wide Area Network Installation at Don Wash Auditorium
- C. Accept Completion of Wide Area Network Installation at Various Sites
- D. Accept Bid No. 1706 – Copy Paper for Warehouse Stock
- E. Authorization to Participate in the California Multiple Award Schedule – Purchase of Information Technology Products and Services (Contract No. 3-14-58-0215E)
- F. Authorization to Use the Los Angeles Unified School District Bid No. C-1070 for the Purchase of Wall Fold Tables and Benches
- G. Use of One District Bus and Driver in the 2018 Strawberry Festival Parade
- H. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education
approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Accept Completion of the Design Build Project at
Chapman-Hettinga Center Bid No. 17-109

The installation of the design build project for heating at the multipurpose room at Chapman-Hettinga Center has been completed by South Bay Heating and Air Conditioning Inc. in accordance with the specifications, terms, and conditions of the California Uniform Public Construction Cost Accounting Act (CUPCCAA) Informal Bid No. 17-109.

The completed work has been inspected and is accepted by the Director of Maintenance and Operations. The total cost to the district is \$99,800. Funds are budgeted in the General Fund.

It is recommended that the Board approve acceptance of the completion of the design build project for heating in the multipurpose room at Chapman-Hettinga Center as completed by South Bay Heating and Air Conditioning Inc. in accordance with the specifications, terms, and conditions of CUPCCAA Informal Bid No. 17-109; and that the Notice of Completion be signed and filed, and the invoices processed for payment.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance of the completion of the design build project for heating in the multipurpose room at Chapman-Hettinga Center as completed by South Bay Heating and Air Conditioning Inc. in accordance with the specifications, terms, and conditions of CUPCCAA Informal Bid No. 17-109; and that the Notice of Completion be signed and filed, and the invoices processed for payment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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March 20, 2018

6. BUSINESS

Agenda Item 6 – B: Accept Completion of Wide Area Network Installation at Don Wash Auditorium

The installation of the Wide Area Network (WAN) cabling project at Garden Grove High School Don Wash Auditorium has been completed by CableMasters in accordance with the specifications, terms, and conditions of California Multiple Award Schedules (CMAS) Contract No. 3-08-70-2163C.

The completed work has been inspected and accepted by the Director of Information Technology. The total cost to the district is \$117,356.47. Funds are budgeted in the Building Fund Series C.

It is recommended that the Board approve acceptance of the completion of the WAN cabling project by CableMasters, at Garden Grove High School Don Wash Auditorium in accordance with specifications, terms, and conditions of CMAS Contract No. 3-08-70-2163C, and that the Notice of Completion be signed and filed, and the invoices processed for payment.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance of the completion of the WAN cabling project by CableMasters, at Garden Grove High School Don Wash Auditorium in accordance with specifications, terms, and conditions of CMAS Contract No. 3-08-70-2163C, and that the Notice of Completion be signed and filed, and the invoices processed for payment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

6. BUSINESS

Agenda Item 6 – C: Accept Completion of Wide Area Network Installation at Various Sites

The installation of the Wide Area Network (WAN) cabling projects have been completed at various schools by Network Integration Company Partners, Inc. as listed below in accordance with the specifications, terms, and conditions of California Multiple Award Schedule (CMAS).

The completed work has been inspected and accepted by the Director of Information Technology as listed below.

Accept Completion of Cabling at Various Sites Contractor - Network Integration Company Partners, Inc.				
SITE	PO #	CMAS #	AMOUNT	FUND
Brookhurst	G72R1592	3-11-70-2473R 3-10-70-2473M	\$36,380.69	Building Fund Bond Series B
Northcutt	H72R5206	3-10-70-2473N 3-10-70-2473L	\$30,467.64	Building Fund Bond Series B
Riverdale	H72R2793	3-11-70-2473R 3-10-70-2473M	\$30,918.23	Building Fund Bond Series B
Simmons	G72R1636		\$34,903.95	Building Fund Bond Series B
Sunnyside	H72R5300		\$25,121.71	Building Fund Bond Series B

It is recommended that the Board approve acceptance of the completion of the WAN cabling projects by Network Integration Company Partners, Inc. at Brookhurst, Northcutt, Riverdale, Simmons, and Sunnyside elementary schools in accordance with specifications, terms, and conditions of CMAS and that the Notices of Completion be signed and filed, and the invoices processed for payment.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance of the completion of the WAN cabling projects by Network Integration Company Partners, Inc. at Brookhurst, Northcutt, Riverdale, Simmons, and Sunnyside elementary schools in accordance with specifications, terms, and conditions of CMAS and that the Notices of Completion be signed and filed, and the invoices processed for payment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – D: Accept Bid No. 1706 – Copy Paper for Warehouse Stock

Bids were received from five vendors for the purchase of copy paper for warehouse stock. Bids are on file and are available in the Office of Business Services. The bids from Office Depot and P&R Paper did not meet bid specifications and were deemed nonresponsive. Below is a summary of the bids received.

Item #1 Item Description: Paper, Copy, 8 ½" x 11", 20#, white, 92 brightness, 500 sheets per ream, <u>DOMESTIC BRAND ONLY</u> . Delivery to be by the full truckload as needed.				
Contract Paper Group	Kelly Paper	Office Depot	P&R Paper	Veritiv
\$2.60/RM	\$2.66/RM	\$2.39/RM (a)	\$2.42/RM (a)	*\$2.449/RM

(a) Does not meet specifications

* Denotes low bid

It is recommended that the Board accept the bid for copy paper for warehouse stock from Veritiv as the low qualifying bid meeting specifications, terms and conditions of Bid No. 1706.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the bid for copy paper for warehouse stock from Veritiv as the low qualifying bid meeting specifications, terms and conditions of Bid No. 1706.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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March 20, 2018

6. BUSINESS

Agenda Item 6 – E: Authorization to Participate in the California Multiple Award Schedule – Purchase of Information Technology Products and Services (Contract No. 3-14-58-0215E)

Effective October 12, 1994, the State of California approved the use of California Multiple Award Schedules (CMAS) by local governments (i.e. city, county, district, or other local governmental body empowered to expend public funds) for information technology products and services. Using a CMAS contract would be a cost-effective manner of procurement for visual equipment and projectors audio district wide.

Public Contract Code Sections 10298, 10299, 12100 provide that the governing board of any school district, without advertising for bids, may authorize any public agency to purchase equipment and services for its use in the manner in which the public agency is authorized by law to make such purchases. The State of California authorized school districts to purchase information technology products and services from Digital Networks Group, Inc. (CMAS Contract No. 3-14-58-0215E, Supplement No. 1) on the California Multiple Award Schedules in accordance with the same specifications, terms, and conditions. The CMAS contract with Digital Networks Group, Inc. for visual equipment and projectors audio district wide is valid from October 23, 2017, through November 30, 2022.

It is recommended that the Board authorize the use of the California Multiple Award Schedule with Digital Networks Group, Inc. (CMAS Contract No. 3-14-58-0215E) to purchase information technology products and services.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education authorized the use of the California Multiple Award Schedule with Digital Networks Group, Inc. (CMAS Contract No. 3-14-58-0215E) to purchase information technology products and services.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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March 20, 2018

6. BUSINESS

Agenda Item 6 – F: Authorization to Use the Los Angeles Unified School District Bid No. C-1070 for the Purchase of Wall Fold Tables and Benches

Public Contract Code Section 20118 provides that the governing board of any school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract or purchase order, any public district to purchase materials, supplies, or equipment for the district in the manner in which the public agency is authorized by law to make the purchases from a vendor.

The Los Angeles Unified School District has extended Bid No. C-1070 for the purchase of wall fold tables and benches from Nelson Adams Naco. The contract is in effect from October 1, 2017, to September 30, 2018, with two optional one-year extensions to purchase wall fold tables and benches.

It is recommended that the Board authorize the use of the Los Angeles Unified School District Bid No. C-1070 for the purchase of wall fold tables and benches from Nelson Adams Naco.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education authorized the use of the Los Angeles Unified School District Bid No. C-1070 for the purchase of wall fold tables and benches from Nelson Adams Naco.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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March 20, 2018

6. BUSINESS

Agenda Item 6 – G: Use of Two District Buses and Bus Drivers in the 2018
Strawberry Festival Parade

A request has been made by Board members to allow the use of two district buses and bus drivers for transportation to and participation of students, staff, and Board members in the Strawberry Festival Parade on May 26, 2018.

It is recommended that the Board approve the use of two district buses and bus drivers for transportation to and participation in the Strawberry Festival Parade on May 26, 2018.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
approved the use of two district buses and bus drivers for transportation to and
participation in the Strawberry Festival Parade on May 26, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

6. BUSINESS

Agenda Item 6 – H: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$3,024,611.64

(cont.)

On motion of Trustee _____, seconded by Trustee _____ and _____, the Board of Education approved New Purchase Order Numbers: L72A0147 through L72A0150, L72B0258 through L72B0269, L72C0617, L72C0642 through L72C0699, L72C3966, L72D0329 through L72D0357, L72F0194 through L72F0199, L72M0198 through L72M0217, L72R3753, L72R3770, L72R3800, L72R3802 through L72R3849, L72R3852 through L72R3860, L72R3862 through L72R3894, L72R3897 through L72R3933, L72R3936 through L72R3948, L72R3951 through L72R3965, L72R3967 through L72R3991, L72R3993 through L72R4023, L72R4025 through L72R4032, L72R4034 through L72R4074, L72R4076 through L72R4090, L72R4092 through L72R4109, L72W0328, L72W0329, L72W0330, L72X0334, L72X0339 through L72X0349, L72Y0083 through L72Y0086; Changed Purchase Order Numbers: K72M0355, K72X0660, L72B0059, L72B0064, L72B0066, L72B0150, L72B0253, L72F0177, L72R2765, L72R3191, L72R3295, L72R3489, L72R3510, L72R3561, L72R3667, L72R3754, L72R3755, L72R3763, L72W0009, L72W0106, L72W0138, L72W0165, L72W0176, L72W0226, L72W0239, L72W0269, L72W0310, L72X0039, L72X0081, L72X0129, L72X0147, L72X0151, L72X0152, L72X0160, L72X0162, L72X0165, L72X0167, L72X0188, L72X0189, L72X0191, L72X0194, L72X0216, L72X0224, L72X0226, L72X0246, L72X0249, L72X0250, L72X0251, L72X0252 Canceled Purchase Order Numbers: L72B0257, L72B0270, L72R2105, L72R4024, L72R4033 totaling \$3,024,611.64
Check Numbers: 342914 through 343624 totaling \$10,702,455.91.
Certificated Payroll: 08A totaling \$23,726,231.09.
Classified Payroll: 08B and 08M, totaling \$10,556,651.46.

Grand Total: \$48,009,950.10

Purchase Orders and Checks (cont.)

		<u>Checks:</u>		
Fund #01	General Fund			
	Utilities	\$	247,888.72	
	Contracts, Rents & Leases		54,197.50	
	All Other		<u>1,868,883.33</u>	
	Total General Fund	\$	2,170,969.55	
Fund #11	Adult Education Fund	\$	16,801.42	
Fund #12	Child Development Fund		10,705.22	
Fund #13	Food Services Special Reserve		105,721.64	
Fund #14	Deferred Maintenance		43,641.32	
Fund #21	GO Bond - Series A		50,735.54	
Fund #22	GO Bond - Series B		70,401.12	
Fund #23	GO Bond - Series C		2,032,109.80	
Fund #25	Capital Facilities		45,189.73	
Fund #26	GO Bond - Series 2017		493,671.56	
Fund #39	School Facilities - Prop 47		3,113,812.91	
Fund #40	Special Reserve		253,398.33	
Fund #45	Community Redevelopment		120,519.64	
Fund #68	Workers' Compensation Fund		1,638.37	
Fund #69	Health & Welfare Fund		2,164,678.09	
Fund #82	Comp. Liability		<u>8,461.67</u>	
	Total Other Funds	\$	8,531,486.36	
	Total Checks			\$ 10,702,455.91

Certificated Payroll 08A (2/28/2018)

Fund #01	General Fund	\$	23,374,007.21
Fund #11	Adult Education Fund		152,056.12
Fund #12	Child Development Fund		179,377.09
Fund #68	Workers' Compensation Fund		9,524.62
Fund #69	Health & Welfare Fund		<u>11,266.05</u>
		\$	23,726,231.09

Classified Payroll 08B (3/9/2018) and 08M (2/23/2018)

Fund #01	General Fund	\$	9,211,536.82	
Fund #11	Adult Education Fund		74,773.28	
Fund #12	Child Development Fund		189,505.07	
Fund #13	Food Services Special Reserve		953,334.94	
Fund #22	GO Bond - Series B		55,136.21	
Fund #26	GO Bond - Series 2017		6,241.06	
Fund #68	Workers' Compensation Fund		42,875.76	
Fund #69	Health & Welfare Fund		<u>23,248.32</u>	
		\$	10,556,651.46	
	Total Payroll			\$ 34,282,882.55
	GRAND TOTAL			\$ 48,009,950.10

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

7. PERSONNEL

A. Certificated Personnel Report No. 03/20/18-1

Employ

Independent Contractors: Auditory Processing Center; N. Berton; Brain Learning; A. DeMichele; D. Garfinkle; P. Mortensen; MyTherapyCompany, LLC; P. Rendon; Ro Health, Inc.; Rossier Educaton; Dr. R.S. Griffiths; The Imagination Machine; Tran Education Services

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignation

Miscellaneous

Settlement

Conference Attendance

B. Classified Personnel Report No. 03/20/18-2

Employ

Employee Contractors

Regular

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Increase/Decrease

Promotions

Reclassifications

Working Out of Class

Miscellaneous

Disciplines

Probationary Release

Separation

On motion of Trustee _____, seconded by Trustee _____, and
_____ the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
March 20, 2018

8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: April 17, 2018
 May 1, 2018

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at
_____.