

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

7:00 p.m. Regular Board Meeting

BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS
 - A. Presentation
Staff - Introduction of New Administrators
4. ADMINISTRATION
 - No items
5. PROGRAMS AND INSTRUCTION
 - A. C.I.F. Sanctioned Post-Season Competition
 - B. Out-of-District Event
6. BUSINESS
 - A. Resolution No. 14 – Emergency Roof Repairs
 - B. Accept Bid No. 1201 – Audio Visual Equipment
 - C. Agreement for Self-Insured Health Plan and Claims Processing
 - D. Renewal of Agreement for Pharmacy Benefits Services
 - E. Agreement for Life Insurance Coverage
 - F. Rejection of Claims
 - G. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 09/18/12-1
 - Employ
 - Employee Contractor
 - Extra Duty
 - Independent Contractors: N. Frey; Straight Talk
 - Regular
 - Substitutes
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Retirement
 - Miscellaneous
 - Conference Attendance

- continued

B. Classified Personnel Report No. 09/18/12-2

Employ

Independent Contractors

Noon Duty Supervisors

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Increase/Decrease

Promotions

Reclassifications

Miscellaneous

Probationary Release

C. Appointment of Personnel Commissioner

8. CLOSING

A. Discussion

B. Future Meetings

C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.

Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
George West, President	_____	_____	_____
Bao Nguyen, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Lan Q. Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
<u>Student Representative to the Board</u>			
Eric Juarez	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting of
 September 4, 2012

Each Board Member has been given copies of the Minutes of the Regular Board
 Meeting of September 4, 2012.

On motion of Trustee _____, seconded by Trustee _____,
 and _____, the Minutes of the Regular Board Meeting
 of September 4, 2012, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 18, 2012

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

B. Presentations

Public:

Staff: Joli Armitage (assistant superintendent, Personnel Services), Gabriela Mafi (assistant superintendent, Secondary Education), Lorraine Rae (executive director, Special Education), Sara Wescott (assistant superintendent, Elementary Education) – Introduction of New Administrators

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 18, 2012

5. PROGRAMS AND INSTRUCTION

- A. C.I.F. Sanctioned Post-Season Competition
- B. Out-of-District Event

On motion of Trustee _____, seconded by Trustee _____,
Education _____, and _____ approved the Board of
Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: C.I.F. Sanctioned Post-Season Competition

Each school year, the California Interscholastic Federation (C.I.F.) conducts a variety of post-season athletic play-offs and individual championships. Often in team competition, location and travel distances are not known until a few days prior to the date of the event.

It is recommended that the Board extend approval to any district high school athletic team or individual athlete qualifying for a C.I.F. sanctioned post-season competition to participate in those events during the 2012-13 school year, even if such events require overnight stays. Trips for C.I.F. post-season competition which necessitate an overnight stay will still require prior approval of the Assistant Superintendent, Secondary Education.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
extended approval to any district high school athletic team or individual athlete qualifying
for a C.I.F. sanctioned post-season competition to participate in those events during the
2012-13 school year, even if such events require overnight stays. Trips for C.I.F. post-
season competition which necessitate an overnight stay will still require prior approval of
the Assistant Superintendent, Secondary Education.

Agenda Item 5 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: Out-of-District Event

Approval is requested to participate in the following out-of-district event:

(1)

School:	Pacifica High School
Participants:	62 Marching Band Members
Event:	Western Band Association Championships
Location:	Koligan Stadium, Fresno, CA
Date(s):	November 16-18, 2012
Chaperones:	M. Burciaga, C. Doen, C. Keys, EZ Layer, J. Miller, K. Neeld
Costs:	\$100 per student. All funds will be paid by parent donations, club funds, boosters, and bingo fundraisers.
Transportation:	District approved charter bus
Housing:	Holiday Motel, Fresno
Purpose:	Education through performance in state competition
Comments:	No school days missed.

It is recommended that the Board approve the listed out-of-district event.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education approved participation by
62 Pacifica High School Marching Band members in Western Band Association
Championships at Fresno on November 16-18, 2012.

Agenda Item 5 – B

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

- A. Resolution No. 14 – Emergency Roof Repairs
- B. Accept Bid No. 1201 – Audio Visual Equipment
- C. Agreement for Self-Insured Health Plan and Claims Processing
- D. Renewal of Agreement for Pharmacy Benefits Services
- E. Agreement for Life Insurance Coverage
- F. Rejection of Claims
- G. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Resolution No. 14 – Emergency Roof Repairs

Public Contract Code Section 20113 authorizes emergency contracts for services without advertising or inviting bids when the cost exceeds the bid limitations. A unanimous vote by the Board of Education is required, along with the approval of the county superintendent of schools. Approval has been secured from the county superintendent of schools pending approval of the Board of Education.

Due to structure/sheeting rot under the roof in numerous areas, emergency measures were needed to repair hazardous conditions that needed immediate attention at Stanley and Wakeham elementary schools, and Doig Intermediate School.

It is recommended that the Board adopt Resolution No. 14 which authorizes emergency roof repairs for Stanley Elementary School (rooms 41 through 44), Wakeham Elementary School (walkway cover), and Doig Intermediate School (buildings B & G).

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 14 which authorizes emergency roof repairs for Stanley Elementary School (Rooms 41 through 44), Wakeham Elementary School (walkway cover), and Doig Intermediate School (buildings B & G).

Agenda Item 6 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – B: Accept Bid No. 1201 – Audio Visual Equipment

Requests for bid were sent to 24 qualified vendors for the purchase of 18 items of audio visual equipment. Bids were received from 11 vendors.

Vendor	Number of Items	Item Numbers
CDW-G	3	8, 13, 16
Comp View	2	10, 11
Intelli-Tech	9	2-7, 9, 12, 14
Security Works	2	17, 18
SupplyMaster	1	1
Troxell Communications, Inc.	1	15

It is recommended that the Board accept the bids for audio visual equipment for 2012-2013 from CDW-G for item numbers 8, 13, and 16; Comp View for item numbers 10 and 11; Intelli-Tech for item numbers 2-7, 9, 12, and 14; Security Works for item numbers 17 and 18; SupplyMaster for item number 1; Troxell Communications, Inc. for item number 1

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the bids for audio visual equipment for 2012-13 from CDW-G for item numbers 8, 13, and 16; Comp View for item numbers 10 and 11; Intelli-Tech for item numbers 2-7, 9, 12, and 14; Security Works for item numbers 17 and 18; SupplyMaster for item number 1; Troxell Communications, Inc. for item number 15.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – C: Agreement for Self-Insured Health Plan and Claims Processing

The district provides self-insured health plans to eligible employees subject to the regulations promulgated in ERISA (Employee Retirement Income Security Act of 1974). The administration and processing of health and dental claims is contracted to a third party administrator, with access to a preferred provider network of licensed health care professionals and facilities in exchange for service fees. The current network provider, First Health, has been notified of the district's intent to terminate the service agreement effective September 30, 2012. The district desires to maintain a quality level of service and is requesting to enter into an agreement with Anthem Blue Cross Provider Network effective October 1, 2012, through September 30, 2013. EBA&M will continue to serve as the third party administrator for claim processing services.

The proposed agreement with Anthem Blue Cross and EBA&M reflects the following fee schedule for claims processing, case management, utilization management, and network access in connection with the administration of the district's self-insured discounted fee-for-service health and dental plans. The rates do not reflect broker or consultant fees which are negotiated under a separate agreement.

- Preferred Provider Organization (PPO) - Anthem Blue Cross Preferred, with a large network of physicians, ancillary providers, and hospitals at \$17.65 per subscriber per month
- Exclusive Provider Organization (EPO) - Anthem Blue Cross Select, a managed care plan with a narrower select provider network of physicians, ancillary providers, and hospitals at \$17.65 per subscriber per month
- Medical/Dental claims processing at \$19.20 per member per month
- Dental claims processing at \$3.29 per member per month

It is recommended that the Board approve the agreement with Anthem Blue Cross and EBA&M for medical and dental claims processing, network access, and utilization management services of the district's self-insured health and dental plans from October 1, 2012, through September 30, 2013.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the agreement with Anthem Blue Cross and EBA&M for medical and dental claims processing, network access, and utilization management services of the district's self-insured health and dental plans from October 1, 2012, through September 30, 2013.

Agenda Item 6 - C

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

6. BUSINESS

Agenda Item 6 –D: Renewal of Agreement for Pharmacy Benefits Services

On September 20, 2011, the Board approved a three-year agreement with American Health Care (AHC) which has provided pharmacy benefits administration services since 1999. They also serve as an excellent pharmacy healthcare resource in clinical pharmacy management, plan design, and provision of educational workshops. American Health Care is requesting to renew the agreement for the remaining term offering overall deeper discount rates with lower dispensing fees for brand or generic products, and an increase in rebate allowances. There is no cost per claim fee for processing which results in an overall decrease in the payment structure. All other terms and conditions remain the same.

It is recommended that the Board approve the renewal of the agreement with American Health Care for pharmacy benefit management and clinical pharmacy management services from October 1, 2012, through September 30, 2014.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
approved the renewal of the agreement with American Health Care for pharmacy benefit
management and clinical pharmacy management services from October 1, 2012,
through September 30, 2014.

Agenda Item 6 - D

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

6. BUSINESS

Agenda Item 6 – E: Agreement for Life Insurance Coverage

The district provides group term life insurance coverage for eligible employees. Lincoln Financial Group, a Standard and Poor's Double A++ (Superior) rated life insurance company, offers a competitive rate in the current marketplace. Lincoln Financial Group is offering a two-year rate guarantee with Lincoln National Life Insurance Company, with no increase from prior year. The monthly rate is \$0.103 per \$1,000 of insurance. The proposed rate for Class I coverage is \$5.15 per month (for \$50,000 term life insurance policy); and the Class II coverage is \$7.21 per employee per month (for \$70,000 term life insurance policy).

It is recommended that the Board approve the Renewal to the Agreement with Lincoln National Life Insurance Company effective October 1, 2012, through October 31, 2014, at the same monthly life rate of \$0.103 per \$1,000 for life insurance coverage for eligible employees.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the Renewal to the Agreement with Lincoln National Life Insurance Company effective October 1, 2012, through October 31, 2014, at the same monthly life rate of \$0.103 per \$1,000 for life insurance coverage for eligible employees.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 18, 2012

6. BUSINESS

Agenda Item 6 – F: Rejection of Claims

The following claims have been received:

From Alan C. Brown, attorney at law on behalf of his client Jordan Rudnick (minor) for alleged personal injury sustained on June 18, 2012, at Pacifica High School.

From Bertha Serrano for alleged personal injury sustained on June 20, 2012, at Garden Grove High School.

It is recommended that the Board reject the claim from Alan C. Brown, attorney at law on behalf of his client Jordan Rudnick (minor) for alleged personal injury sustained on June 18, 2012, at Pacifica High School; and from Bertha Serrano for alleged personal injury sustained on June 20, 2012, at Garden Grove High School.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education rejected the claim from Alan C. Brown, attorney at law on behalf of his client Jordan Rudnick (minor) for alleged personal injury sustained on June 18, 2012, at Pacifica High School; and from Bertha Serrano for alleged personal injury sustained on June 20, 2012, at Garden Grove High School.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

6. BUSINESS

Agenda Item 6 – G: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$1,839,547.64

cont.

On motion of Trustee _____, seconded by Trustee _____ and _____ the Board of Education approved: New Purchase Order Numbers: G72A0127 through G72A0135, G72C0049, G72C0052, G72C0060 through G72C0077, G72M0069, G72M0084, G72M0097, G72R0556, G72R0596, G72R0618, G72R0622 through G72R0666, G72R0668 through G72R0713, G72R0717 through G72R0812, G72R0814 through G72R0879, G72R0881, G72V0001, G72W0019, G72W0020, G72W0021, G72W0030, G72W0055, G72W0091, G72W0128, G72W0137, G72W0143, G72W0157, G72W0165, G72X0118, G72X0136, G72X0142, G72X0158, G72X0165 through G72X0185, G72X0187; Changed Purchase Order Numbers: F72R4110, F72R4111, G72A0044, G72M0020, G72R0084, G72R0381, G72R0500, G72R0533, G72R0543, G72R0548, G72R0554; Canceled Purchase Order Number: G72R0547 totaling \$1,839,547.64.
Check Numbers: 23994 through 24015, 276916 through 277254, totaling \$7,794,957.97.
Certificated Payroll: 02A totaling \$2,160,333.46.
Classified Payroll: 02B and 02M, totaling \$3,342,158.23.
Grand Total: \$15,136,997.30.

Agenda Item 6 – G

Purchase Orders and Checks – continued

		<u>Checks:</u>	
Fund #1	General		
	Utilities	\$	235,100.25
	Contracts, Rents & Leases		53,066.49
	All Other		<u>664,863.04</u>
	Total General Fund	\$	953,029.78
Fund #12	Child Development		1,699.52
Fund #14	Deferred Maintenance		3,075.92
Fund #22	GO Bond - Series B		3,365,952.79
Fund #68	Workers' Compensation		1,798,448.06
Fund #69	Health & Welfare Employee Benefits		1,640,445.38
Fund #82	Comp. Liability		2,153.35
	Cafeteria Fund		<u>30,153.17</u>
	Total Other Funds	\$	6,841,928.19
Total Checks			\$ 7,794,957.97

Certificated Payroll 02A (08/31/2012)

Fund #01	General Fund	\$	2,149,947.77
Fund #68	Workers' Compensation Fund		5,192.84
Fund #69	Health & Welfare Fund		<u>5,192.85</u>
		\$	2,160,333.46

Classified Payroll 02B (09/10/2012) & 02M 08/25/2012)

Fund #01	General Fund	\$	3,279,365.05
Fund #11	Adult Education Fund		(3,225.56)
Fund #12	Child Development Fund		9,085.60
Fund #22	GO Bond - Series B		3,587.94
Fund #68	Workers' Compensation Fund		39,537.22
Fund #69	Health & Welfare Fund		<u>13,807.98</u>
		\$	3,342,158.23

Total Payroll \$ 5,502,491.69

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

7. PERSONNEL

A. Certificated Personnel Report No. 09/18/12-1

Employ

Employee Contractors

Extra Duty

Independent Contractors: N. Frey; Straight Talk, Inc.

Regular

Substitutes

Temporary

Leaves

Requests

Resignation/Retirements

Retirement

Miscellaneous

Conference Attendance

B. Classified Personnel Report No. 09/18/12-2

Employ

Independent Contractors

Noon Duty Supervisors

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Increase/Decrease

Promotions

Reclassifications

Miscellaneous

Probationary Release

C. Appointment of Personnel Commissioner

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 18, 2012

7. PERSONNEL

Agenda Item 7 – C: Appointment of Personnel Commissioner

Three citizens serve on the Personnel Commission. One is appointed by the employee organization representing the majority of the classified employees (CSEA); one is appointed by the Board of Education; and a third is appointed by the other two appointees.

In accordance with the provisions of Sections 45245 and 45246 of the California Education Code, Commissioners Ms. Diane Donovan and Mr. Jim Franks appointed Ms. Marilyn Tortolano to the Personnel Commission of the Garden Grove Unified School District for a three-year term, beginning December 1, 2012.

It is recommended that the Board accept the appointment of Ms. Marilyn Tortolano to the Personnel Commission of the Garden Grove Unified School District for a three-year term, beginning December 1, 2012.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the appointment of Ms. Marilyn Tortolano to the Personnel Commission of the Garden Grove Unified School District for a three-year term, beginning December 1, 2012.

Agenda Item 7 - C

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: October 2, 2012
 October 16, 2012

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at
_____.