

GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 15, 2015

5:00 P.M. Public Comments Prior to Closed Session	ROOM 502
5:05 P.M. Closed Session – Conference with Labor Negotiators and Superintendent’s Evaluation	ROOM 502
6:15 P.M. Study Session – 2016 Bond Update	ROOM 502
7:00 P.M. Regular Board Meeting	BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

Presentation:

Staff: John Marsh, Director of Evaluation and Research; Eimi Garcia, Director of K-12 Educational Services; Monica Ibarra-Acosta, Director of K-6 Instructional Services; and Lila Jenkins, Director of 7-12 Instructional Services – Annual Data and Instruction Update

4. ADMINISTRATION
 - A. Use of Nonpublic Schools and Agencies for Handicapped Students
5. PROGRAMS AND INSTRUCTION
 - A. Contract with Big Brothers Big Sisters of Orange County to Operate After School and Partnership Program
6. BUSINESS
 - A. Resolution No. 12 – Declaring the Intention to Dedicate an Easement to the City of Fountain Valley at James Monroe Elementary School Site
 - B. Accept Completion of Modernization Project at Parkview Elementary School
 - C. Accept Request for Proposal Bid No. 1501 – Fresh Pizza and Delivery
 - D. Accept Request for Proposal Bid No. 1502 – Fresh Fruit and Vegetable Program Produce and Delivery
 - E. Agreement for Self-Insured Health Plan and Claims Processing
 - F. Approval of Agreement for Administration of the Tax Exempt Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement
 - G. Approval of Attendance Boundary Changes for Northcutt and Monroe Elementary Schools and Designation of Monroe Elementary School as a Dual Language Immersion Academy
 - H. Lease/Leaseback – Paine Elementary School Heating Ventilation/Air Conditioning
 - I. Lease/Leaseback – Patton Elementary School Heating Ventilation/Air Conditioning
 - J. Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards
 - K. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 09/15/15-1
 - Employ
 - Employee Contractor: L. Linton
 - Substitutes
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignations

Miscellaneous

Termination
University Contracts
Conference Attendance

B. Classified Personnel Report No. 09/15/15-2

Employ

Employee Contractor
Noon Duty Supervisors
Regular
Substitutes
Temporary

Leaves

Requests

Resignations/Retirements

Resignations
Retirements

Change in Assignment

Demotions
Promotions
Working Out of Class

C. Consideration of Adjustment of the Administrative Salary Ranges 15 and 16

D. Closed Session to: 1) Discuss Superintendent's Evaluation with the Superintendent (Government Code Section 54957); 2) Conference with Labor Negotiators with the Superintendent; Rick Nakano, Assistant Superintendent of Business Services; Joli Armitage, Assistant Superintendent of Personnel Services (GGEA); Nancy Mefford, Executive Director of Business Services; and Suzy Seymour, Director of Classified Personnel (Government Code Section 54957.6)

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100. Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Three (3) minutes will be allowed for each presentation with a total of fifteen (15) minutes per item. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

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CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
George West, President	_____	_____	_____
Lan Q. Nguyen, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Linda Reed	_____	_____	_____
Teri Rocco	_____	_____	_____
<u>Student Representative to the Board</u>			
Jesse Villaverde	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting,
 September 1, 2015

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of September 1, 2015.

On motion of Trustee _____, seconded by Trustee _____,
 and _____, the Minutes of the Regular Board Meeting of September 1, 2015, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearing

B. Presentation

Staff: John Marsh, Director of Evaluation and Research; Eimi Garcia, Director of K-12 Educational Services; Monica Ibarra-Acosta Director of K-6 Instructional Services; and Lila Jenkins Director of 7-12 Instructional Services – Annual Data and Instruction Update

C. Reports and Information Items

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4. ADMINISTRATION

Agenda Item 4 - A: Use of Nonpublic Schools and Agencies for Handicapped Students

Authorization is requested to enter into a contractual agreement with the nonpublic school(s) and/or agency(ies) listed, certified by the California State Department of Education, for the education of handicapped students for whom this district does not have appropriate programs. This contract is written under the provisions of Education Code Sections 56157 and 56365 - 56366.7. The school(s) and/or agency(ies) listed below is for the 2015-16 school year. The contract form to be used is one which has been recommended by the State and County Departments of Education.

Nonpublic School

Portview Preparatory, Inc.
23705 Via Del Rio
Yorba Linda, CA 92887
Phone: (714) 463-6391

Nonpublic Agency

California Unified Service Providers, LLC
25500 Hawthorne Blvd, Suite #1000
Torrance, CA 90505
Phone: (310) 792-2877
Fax: (310) 792-2878

It is recommended that the Board grant authorization to enter into a contractual agreement with the nonpublic school(s) and/or agency(ies) listed which have been certified by the California State Department of Education for the education of the handicapped students for whom this district does not have appropriate programs for the 2015-16 school year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education granted authorization to enter into a contractual agreement with the nonpublic school(s) and/or agency(ies) listed which have been certified by the California State Department of Education for the education of the handicapped students for whom this district does not have appropriate programs for the 2015-16 school year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Contract with Big Brothers Big Sisters of Orange County to Operate After School and Partnership Program: High School Bigs Program

The City of Stanton received a Gang Reduction Intervention Partnership (GRIP) grant which provides services to students residing in Garden Grove and Stanton at various elementary and intermediate schools. As part of the GRIP program, Big Brothers Big Sisters of Orange County was contracted by GRIP to support two district elementary schools: Lawrence and Wakeham. Garden Grove, Pacifica, and Rancho Alamitos high school students were identified to participate as Big Brothers Big Sisters as part of the GRIP programs at Lawrence and Wakeham. The high school students participate outside of their school day as a volunteer opportunity. Because GRIP has established this partnership with Big Brothers Big Sisters of Orange County, Garden Grove Unified School District is a participating formal agency.

A Big Brothers Big Sisters professional program specialist will supervise students in the GRIP program. The goal is to pair a maximum of 40 at-risk students from the elementary schools with 40 positive, caring, screened, and trained high school mentors, in a one-on-one mentoring relationship that provides positive modeling that leads to school success. High school students will provide academic assistance, foster self-esteem, and facilitate educational activities.

It is recommended that the Board approve a request for Big Brothers Big Sisters of Orange County and Garden Grove Unified School District to enter into a partnership to operate after school mentoring, foster self-esteem, and facilitate educational activities.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved a request for Big Brothers Big Sisters of Orange County and Garden Grove Unified School District to enter into a partnership to operate after school mentoring, foster self-esteem, and facilitate educational activities.

Agenda Item 5 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

- A. Resolution No. 12 – Declaring the Intention to Dedicate an Easement to the City of Fountain Valley at James Monroe Elementary School Site
- B. Accept Completion of Modernization Project at Parkview Elementary School
- C. Accept Request for Proposal Bid No. 1501 – Fresh Pizza and Delivery
- D. Accept Request for Proposal Bid No. 1502 – Fresh Fruit and Vegetable Program Produce and Delivery
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- F. Approval of Agreement for Administration of the Tax Exempt Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement
- G. Approval of Attendance Boundary Changes for Northcutt and Monroe Elementary Schools and Designation of Monroe Elementary School as a Dual Language Immersion Academy
- H. Lease/Leaseback – Paine Elementary School Heating Ventilation/Air Conditioning
- I. Lease/Leaseback – Patton Elementary School Heating Ventilation/Air Conditioning
- J. Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards
- K. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Resolution No. 12 – Declaring the Intention to Dedicate an Easement to the City of Fountain Valley at James Monroe Elementary School Site

In order to provide a permanent perimeter fence for safety and security at James Monroe Elementary School, the district needs to set back the fence from the property line and have the City of Fountain Valley maintain that portion of district property, or require the city to remove the existing trees that encroach on district property. District and city staff agree that a maintenance easement is the best solution and saves the trees.

School districts must follow specific statutory processes for conveying an easement that involves: (1) the Board approving a resolution of intent to convey the utility easement at one meeting; (2) staff giving public notice for a hearing to be held at a second meeting; and (3) holding a Public Hearing at the second meeting and then approving a second resolution dedicating the easement.

The governing board must in a regular open meeting by a two-thirds vote of all its members, adopt and sign a resolution declaring its intent to convey the easement.

Below is the proposed timeline for the dedication of this easement:

September 15: Resolution of Intent adoption by Board
September 18: Notice to run in a newspaper publication after September 15
September 18: Post Notice and Resolution at three places
October 6: Board holds hearing; Board approves Resolution Dedicating Easement
October 20: City of Fountain Valley accepts Easement
October 21: Record Easement at County Recorder's Office (or as soon as possible)

It is recommended that the Board adopt Resolution No. 12 declaring the intention to dedicate an easement to the City of Fountain Valley at the James Monroe Elementary School Site.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 12 declaring the intention to dedicate an easement to the City of Fountain Valley at the James Monroe Elementary School Site.

Agenda Item 6 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – B: Accept Completion of Modernization Project at Parkview Elementary School

The Modernization Project at Parkview Elementary School has been completed by Neff Construction Inc. in accordance with the specifications, terms, and conditions of Lease/Lease-Back Agreement.

The completed work has been inspected and accepted by the Director of Facilities. The total cost to the district is \$3,604,263.05. Funds are budgeted in the GO Bond Series C Fund.

It is recommended that the Board approve acceptance of the completion of Parkview Elementary School modernization project as completed by Neff Construction Inc., in accordance with specifications, terms, and conditions of Lease/Lease-Back Agreement; and that the Notice of Completion be signed and filed, and the invoices processed for payment.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance of the completion of Parkview Elementary School modernization project as completed by Neff Construction Inc., in accordance with specifications, terms, and conditions of Lease/Lease-Back Agreement; and that the Notice of Completion be signed and filed, and the invoices processed for payment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – C: Accept Request for Proposal Bid No. 1501 – Fresh Pizza and Delivery

Food Service's main goal is to provide nutritious food to our students while conforming to the appropriate guidelines set by the State of California and the federal government. Pizza is an overwhelmingly popular product which our students enjoy. With our student's preference in mind, having a company that meets our guidelines while appealing to our customer's taste and providing good quality service will greatly benefit the Food Services department and our district.

Request for Proposals (RFPs) were sent to four qualified vendors for Fresh Pizza and Delivery, RFP No. 1501. Four proposals were received; three bids as shown below were deemed responsible and responsive, and one vendor was deemed non-responsive. The term of the contract will be from September 16, 2015, through September 15, 2016. The RFP specifications and conditions contain provisions to extend the contract for up to three years, one year at a time. Funds are budgeted in the Food Services account. Request for Proposals are on file in the Purchasing department.

Three RFPs were received as follows:

Domino's Pizza
Papa John's Pizza
Pizza Hut Pizza

A taste test was also conducted with students from the district at the Garden Grove Boys and Girls Clubs headquarters.

It is recommended that the Board accept the bid for Fresh Pizza and Delivery, RFP No. 1501 for the period of September 16, 2015, through September 15, 2016, from Domino's Pizza due to the combination of excellent customer service, quality, and taste of product, and price with the option to renew, meeting the specifications, terms, and conditions of RFP No. 1501.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the bid for Fresh Pizza and Delivery, RFP No. 1501 for the period of September 16, 2015, through September 15, 2016, from Domino's Pizza due to the combination of excellent customer service, quality, and taste of product, and price with the option to renew, meeting the specifications, terms, and conditions of RFP No. 1501.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – D: Accept Request for Proposal Bid No. 1502 – Fresh Fruit and Vegetable Program Produce and Delivery

The Fresh Fruit and Vegetable Program is a federally assisted program through the United States Department of Agriculture that provides fresh fruits and vegetables to students in participating elementary schools during the school day. The mission of the program is to promote healthier eating habits in students to impact their present and future health. This is done by providing accessibility to a variety of fruits and vegetables to students in elementary schools with high free and reduced price enrollment. In addition to offering fruits and vegetables, a nutrition education component is implemented to strengthen the program's purpose. Fresh fruits and vegetables will be provided at least three times a week. The elementary schools which qualify for this program are awarded the grant on a yearly basis.

Request for Proposals (RFPs) were sent to three qualified vendors for the Fresh Fruit and Vegetable Program, RFP No. 1502. One proposal was received; one bid as shown below was deemed responsible and responsive, and two vendors were deemed non-responsive. The term of the contract will be from September 16, 2015, through June 22, 2016. The RFP specifications and conditions contain provisions to extend the contract for up to four years, one year at a time. Funds are budgeted in the General Fund. Request for Proposals are on file in the Purchasing department.

- One RFP was received as follows:
The Fruit Guys

It is recommended that the Board accept the bid for the Fresh Fruit and Vegetable Program for the period of September 16, 2015, through June 22, 2016, from The Fruit Guys as the low qualifying RFP meeting the specifications, terms, and conditions of RFP No. 1502.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the bid for the Fresh Fruit and Vegetable Program for the period of September 16, 2015, through June 22, 2016, from The Fruit Guys as the low qualifying RFP meeting the specifications, terms, and conditions of RFP No. 1502.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – E: Agreement for Self-Insured Health Plan and Claims Processing

The district provides self-insured health plans to eligible employees (and early retirees subject to the regulations of the Employee Retirement Income Security Act of 1974). The administration and processing of health and dental claims is contracted to a third party administrator, with access to a preferred provider network of licensed health care professionals and facilities in exchange for service fees. The district engages in an annual review of the services and performance provided by EBA&M and Anthem-Blue Cross with the district consultant, Burnham and Associates, as well as through analysis and input from the Office of Business Services, the Office of Personnel Services, individual employees, and the district Health and Safety Committee. Based on this comprehensive analysis, the district is requesting to continue the agreement with Anthem-Blue Cross Provider Network effective October 1, 2015, through September 30, 2016. Employee Benefits Administration & Management (EBA&M) will continue to serve as the third party administrator for claim processing services.

The agreements with Anthem Blue Cross and EBA&M reflects the following fee schedule for claims processing, case management, utilization management and network access in connection with the administration of the district's self-insured discounted fee-for-service health and dental plans. The rates do not reflect broker or consultant fees which are negotiated under a separate agreement.

- Preferred provider organization (PPO) and Exclusive Provider Organization (EPO) – Anthem Blue Cross Preferred, with a large network of physicians, ancillary providers, and hospitals at \$18.02 per subscriber per month
- Medical/Dental claims processing at \$20.85 per member per month
- Dental claims processing at \$3.29 per member per month

It is recommended that the Board approve the agreements with EBA&M and Anthem Blue Cross for medical and dental claims processing, network access, and utilization management services of the district's self-insured health and dental plans from October 1, 2015, through September 30, 2016.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the agreements with EBA&M and Anthem Blue Cross for medical and dental claims processing, network access, and utilization management services of the district's self-insured health and dental plans from October 1, 2015, through September 30, 2016.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – F: Approval of Agreement for Administration of the Tax Exempt Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement

The district offers a tax exempt, Section 125 Flexible Benefits Plan for Dependent Care and Medical Reimbursement for all benefited employees also known as a Flexible Spending Account (FSA). Since October 1, 2013, this plan has been managed by PayPro Administrators. This local company specializes in tax exempt Section 125 plan administration and has over 25 years of experience working with large public and private entities in the implementation and administration of flexible benefit plans. PayPro Administrators is proposing a one-year agreement for the 2015-16 plan year. This benefit is available to include permanent part-time employees working 2.5 hours or more per week.

Enrollment materials	No charge
Monthly Administration Fee (employee)	\$2.61 (no change)
Monthly Administration Fee (district)	\$2.39 Medical FSA; \$1.39 Dep. Care FSA
Medical FSA (9 mo. payroll)	\$45 per FSA/ plan year
Dependent Care FSA (9 mo. payroll)	\$36 per FSA/ plan year

The monthly administration fee applies only to participating employees.

It is recommended that the Board approve the agreement with PayPro Administrators to serve as the district's administrator of the Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement for one year, October 1, 2015, through September 30, 2016.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the agreement with PayPro Administrators to serve as the district's administrator of the Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement for one year, October 1, 2015, through September 30, 2016.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – G: Approval of Attendance Boundary Change for Northcutt and Monroe Elementary Schools and Designation of Monroe Elementary School as a Dual Language Immersion Academy

For the 2012-13 school year, while Monroe Elementary School was being modernized, its student population was temporarily combined with Northcutt Elementary School. These types of interim housing circumstances of the modernization program have resulted in many attendance boundary reviews. Due to its low 2013-14 enrollment of 277 students, the Monroe attendance boundary was reviewed and staff's recommendation was to incorporate the Monroe attendance boundary into Northcutt as shown in the attached "Exhibit A."

Northcutt is a large enough campus to accommodate Monroe's full enrollment. Only two impacts were identified in a permanent move of Monroe students to Northcutt: Northcutt did not have enough classrooms and had insufficient room for parking. In order to rectify this, Facilities permanently retained five of the portable classrooms that were originally brought to the campus for interim housing during the Northcutt modernization. Additionally, a parking lot with space to accommodate approximately 22 cars was added to the campus in the 2012-13 school year. Facilities has identified no other environmental impacts that would prevent a permanent transfer of the Monroe boundary to the Northcutt boundary and has prepared and filed with the county a Notice of Exemption.

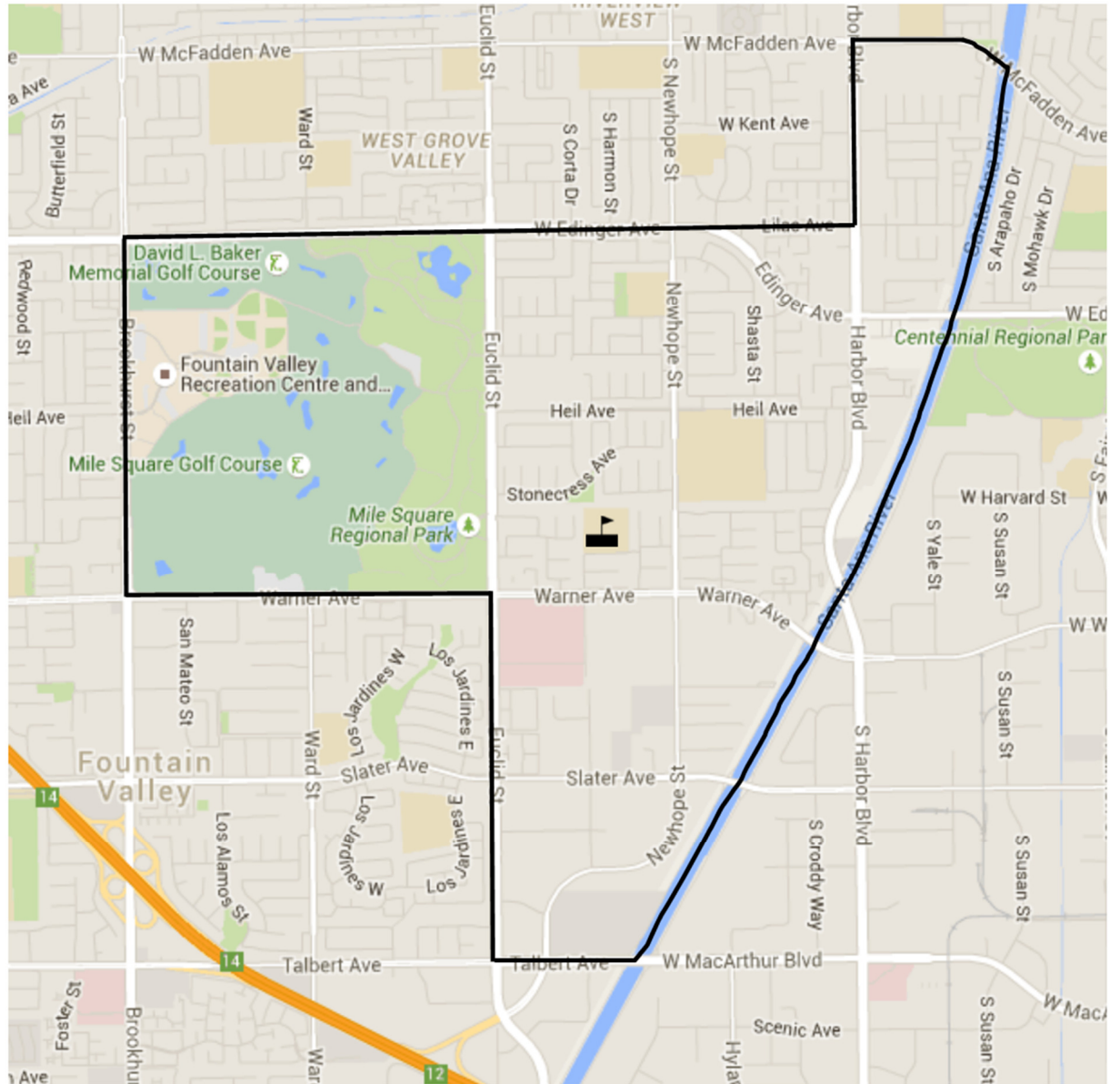
Monroe has served as an interim site for the modernization of Marshall Elementary School in the 2013-14 school year, Anthony Elementary School in the 2014-15 school year, and Paine Elementary School in the 2015-16 school year. In response to strong community demand for a Dual Language Immersion program, staff believes that the size and location of the Monroe campus make it an ideal candidate to fulfill this need, beginning in the 2016-17 school year. Facilities has prepared and filed with the county a Notice of Exemption for the use of Monroe as a Dual Language Immersion Academy with open enrollment.

It is recommended that the Board approve the elimination of the Monroe Elementary School boundary and incorporation of this area into the Northcutt Elementary School boundary per the attached Exhibit "A", and designate Monroe as a Dual Language Immersion Academy beginning in the 2016-17 school year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the elimination of the Monroe Elementary School boundary and incorporation of this area into the Northcutt Elementary School boundary per the attached Exhibit "A", and designated Monroe as a Dual Language Immersion Academy beginning in the 2016-17 school year.

Exhibit "A"

Proposed Northcutt Elementary School Boundary



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6. BUSINESS

Agenda Item 6 – H: Lease/Leaseback – Paine Elementary School – Heating Ventilation/Air Conditioning

Education Code (EC) section 17406 states that a school district, “without advertising for bids, may let ... real property that belongs to the district if the [lease] requires the lessee ... to construct ... a building or buildings for the use of the school district” (“Lease/Leaseback”).

Governing board action is required for the district to award a Lease/Leaseback contract. The Lease/Leaseback contract consists of the site lease, facilities lease, and all attachments thereto (the “Lease/Leaseback Contract Documents”).

The plans and specifications for Paine Elementary School Heating Ventilation and Air Conditioning (HVAC) (DSA #04-114036) were approved by the California Division of the State Architect on August 12, 2105. This project is to be constructed concurrent with Paine modernization starting in September which greatly reduces disruption to the instruction and creates economy of scale and best value for the district. Staff is recommending that the Board award a contract to Paul C. Miller Construction Co., Inc. as shown below.

Paine Elementary School HVAC Paul C. Miller Construction Co., Inc.			
Tenant Improvement Payments	Lease Payments Including Interest	District Contingency	TOTAL AWARD
\$ 2,433,779	\$ 354,010.02	\$ 800,000.00	\$ 3,587,789.02

It is recommended that the Board approve acceptance of the award of the Lease/Leaseback contract to Paul C. Miller Construction Co., Inc. for Paine Elementary School HVAC and direct the Superintendent or designee to: (1) enter into the Lease/Leaseback contract pursuant to the terms as indicated in the forms of the Lease/Leaseback contract documents available in the Business Office, subject to minor revisions approved by staff and legal counsel; and (2) take all steps and perform all actions necessary to execute and implement the Lease/Leaseback contract and to take any actions deemed necessary to best protect the interests of the district.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance of the award of the Lease/Leaseback contract to Paul C. Miller Construction Co., Inc. for Paine Elementary School HVAC and direct the Superintendent or designee to: (1) enter into the Lease/Leaseback contract pursuant to the terms as indicated in the forms of the Lease/Leaseback contract documents available in the Business Office, subject to minor revisions approved by staff and legal counsel; and (2) take all steps and perform all actions necessary to execute and implement the Lease/Leaseback contract and to take any actions deemed necessary to best protect the interests of the district.

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6. BUSINESS

Agenda Item 6 – I: Lease/Leaseback – Patton Elementary School – Heating Ventilation/Air Conditioning

Education Code (EC) section 17406 states that a school district, “without advertising for bids, may let ... real property that belongs to the district if the [lease] requires the lessee ... to construct ... a building or buildings for the use of the school district” (“Lease/Leaseback”).

Governing board action is required for the district to award a Lease/Leaseback contract. The Lease/Leaseback contract consists of the site lease, facilities lease, and all attachments thereto (the “Lease/Leaseback Contract Documents”).

The plans and specifications for Patton Elementary School Heating Ventilation and Air Conditioning (HVAC) (DSA #04-114493) were approved by the California Division of the State Architect on May 5, 2015. Staff is recommending that the board award a contract to Paul C. Miller Construction Co., Inc. as they are the contractor for the modernization project.

Patton Elementary School HVAC Paul C. Miller Construction Co., Inc.			
Tenant Improvement Payments	Lease Payments Including Interest	District Contingency	TOTAL AWARD
\$ 2,887,500	\$ 404,583.33	\$ 700,000.00	\$ 3,992,083.33

It is recommended that the Board approve acceptance of the award of the Lease/Leaseback contract to Paul C. Miller Construction Co., Inc. for Patton Elementary School HVAC and direct the Superintendent or designee to: (1) enter into the Lease/Leaseback contract pursuant to the terms as indicated in the forms of the Lease/Leaseback contract documents available in the Business Office, subject to minor revisions approved by staff and legal counsel; and (2) take all steps and perform all actions necessary to execute and implement the Lease/Leaseback contract and to take any actions deemed necessary to best protect the interests of the district.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance of the award of the Lease/Leaseback contract to Paul C. Miller Construction Co., Inc. for Patton Elementary School HVAC and direct the Superintendent or designee to: (1) enter into the Lease/Leaseback contract pursuant to the terms as indicated in the forms of the Lease/Leaseback contract documents available in the Business Office, subject to minor revisions approved by staff and legal counsel; and (2) take all steps and perform all actions necessary to execute and implement the Lease/Leaseback contract and to take any actions deemed necessary to best protect the interests of the district.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – J: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards

In accordance with Resolution No. 19, dated December 17, 2013, which adopted the informal bidding process for Public Works and Maintenance projects with a value between \$15,000 and \$175,000, the Superintendent's designee has approved and executed contracts for the projects as listed below. All contracts approved by Superintendent's designee require ratification by the Board of Education.

IB NO.	CONTRACTOR	SCOPE OF WORK	VALUE
15-146	Shoffeitt Pipeline	Eisenhower ES, fire hydrant	\$96,525
15-147	Ben's Asphalt	Bryant ES, parking lot	\$44,823
15-148	JL Cobb Painting & Construction	Bryant ES, parking lot fence	\$7,800
15-150	Ben's Asphalt	Heritage ES, parking lot	\$56,973
15-151	5M Contracting	Window abatement, various sites	\$23,375
15-152	Quiel Bros. Sign Co.	Post ES, illuminated marquee	\$15,516
15-153	Quiel Bros. Sign Co.	Mark Twain, illuminated marquee	\$16,485
15-154	Quiel Bros. Sign Co.	Hill ES, illuminated marquee	\$15,516
15-155	Quiel Bros. Sign Co.	Paine ES, illuminated marquee	\$15,516
15-156	Quiel Bros. Sign Co.	Jordan SLC, illuminated marquee	\$16,485
15-157	Quiel Bros. Sign Co.	Faylane ES, illuminated marquee	\$16,485
15-158	Letner Roofing, Inc.	Hazard ES, roof replacement	\$129,460
15-159	SKC Company	Portable relocation, various sites	\$57,735
15-160	Continental Flooring, Inc.	Anthony, Carver, Gilbert carpet installation	\$35,126
15-161	Quiel Bros. Sign Co.	Anthony ES, illuminated marquee	\$15,516
15-162	Quiel Bros. Sign Co.	Hare School, illuminated marquee	\$27,120

It is recommended that the Board approve awarding Informal Bid Nos.15-146 to 15-148 and Nos. 15-150 to 15-162 under California Uniform Public Construction Cost Accounting Act to: Ben's Asphalt; Continental Flooring, Inc.; 5M Contracting; JL Cobb Painting & Construction; Letner Roofing, Inc.; Quiel Bros. Sign Co.; Shoffeitt Pipeline; and SKC Company.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved awarding Informal Bid Nos.15-146 to 15-148 and Nos. 15-150 to 15-162 under California Uniform Public Construction Cost Accounting Act to: Ben's Asphalt; Continental Flooring, Inc.; 5M Contracting; JL Cobb Painting & Construction; Letner Roofing, Inc.; Quiel Bros. Sign Co.; Shoffeitt Pipeline; and SKC Company.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – K: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$2,774,076.11

On motion of Trustee _____, seconded by Trustee _____ and _____, the Board of Education approved New Purchase Order Numbers: J72A0072, J72A0139, J72A0140, J72C0085, J72C0088 through J72C0117, J72F0009, J72F0010, J72M0018, J72M0073, J72M0079, J72M0087, J72M0090, J72M0091, J72M0093, J72M0094, J72M0096, J72M0097, J72R0259, J72R1200, J72R1225, J72R1244, J72R1245, J72R1275, J72R1279 through J72R1283, J72R1285 through J72R1376, J72R1378 through J72R1421, J72R1423 through J72R1441, J72W0224, J72W0225, J72W0228, J72W0232, J72W0311, J72W0315 through J72W0318, J72X0255 through J72X0258, J72X0260 through J72X0287, J72Y0077, J72Y0078, J72Y0079; Changed Purchase Order Numbers: H72X0276, H72X0433, I72M0094, I72W0026, I72W0067, I72W0086, I72W0151, I72W0234, I72W0241, I72X0056, I72X0252, I72X0266, I72X0425, I72X0521, J72C0074, J72M0013, J72M0089, J72R0330, J72R0820, J72R1010, J72R1056, J72R1209, J72W0038, J72W0213, J72X0152, J72X0167, J72X0184, J72X0198, J72X0203, J72X0207, J72X0244, J72Y0069; Canceled Purchase Order Numbers: J72R0776, J72R1093, J72R1284, J72R1377 totaling \$2,774,076.11.
Check Numbers: 308829 through 309311, totaling \$21,279,957.60.
Certificated Payroll: 02A, totaling \$2,351,105.70.
Classified Payroll: 02B and 02M, totaling \$3,897,344.15.
Grand Total: \$30,302,483.56.

Purchase Orders and Checks – continued

		<u>Checks:</u>		
Fund #01	General Fund			
	Utilities	\$	118,514.71	
	Contracts, Rents & Leases		210,067.76	
	All Other		<u>3,209,635.51</u>	
	Total General Fund	\$	3,538,217.98	
Fund #12	Child Development Fund		6,384.52	
Fund #13	Food Services Special Reserve		60,241.28	
Fund #14	Deferred Maintenance		115,825.40	
Fund #21	GO Bond - Series A		140,293.67	
Fund #22	GO Bond - Series B		757,926.20	
Fund #23	GO Bond - Series C		5,075,353.46	
Fund #39	School Facilities - Prop 47		10,000,851.61	
Fund #45	Community Redevelopment		145,863.16	
Fund #68	Workers' Compensation Fund		150,697.09	
Fund #69	Health & Welfare Fund		1,286,967.22	
Fund #82	Comp. Liability		<u>1,336.01</u>	
	Total Other Funds	\$	17,741,739.62	
	Total Checks			\$ 21,279,957.60

Certificated Payroll 02A (08/31/2015)

Fund #01	General Fund	\$	2,316,525.04
Fund #11	Adult Education Fund		4,230.56
Fund #12	Child Development Fund		11,972.91
Fund #68	Workers' Compensation Fund		8,302.36
Fund #69	Health & Welfare Fund		<u>10,074.83</u>
		\$	2,351,105.70

Classified Payroll 02B (09/10/2015) & 02M (08/25/2015)

Fund #01	General Fund	\$	3,642,664.83
Fund #11	Adult Education Fund		2,225.03
Fund #12	Child Development Fund		10,914.83
Fund #13	Food Services Special Reserve		143,544.36
Fund #22	GO Bond - Series B		47,004.28
Fund #68	Workers' Compensation Fund		33,597.40
Fund #69	Health & Welfare Fund		<u>17,393.42</u>
		\$	3,897,344.15

Total Payroll \$ 6,248,449.85

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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7. PERSONNEL

A. Certificated Personnel Report No. 09/15/15-1

Employ

Independent Contractor: L. Linton

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Miscellaneous

Termination

University Contracts

Conference Attendance

B. Classified Personnel Report No. 09/15/15-2

Employ

Employee Contractors

Noon Duty Supervisors

Regular

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Demotions

Promotions

Working Out of Class

C. Consideration of Adjustment of the Administrative Salary Ranges 15 and 16

D. Closed Session to: 1) Discuss Superintendent's Evaluation with the Superintendent (Government Code Section 54957); 2) Conference with Labor Negotiators with the Superintendent; Rick Nakano, Assistant Superintendent of Business Services; Joli Armitage, Assistant Superintendent of Personnel Services (GGEA); Nancy Mefford, Executive Director of Business Services; and Suzy Seymour, Director of Classified Personnel (Government Code Section 54957.6)

On motion of Trustee _____, seconded by Trustee _____, and
_____ the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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7. PERSONNEL

Agenda Item 7 – C: Consideration of Adjustment of the Administrative Salary Ranges 15 and 16

Every year that employees receive a wage increase, the Administrative Salary Schedule is adjusted to reflect the change. A formula is applied to each cell within each range in order to maintain consistency of wage increases via step and column; however, this year, the realignment of 10.5 month employees in the lower ranges inadvertently narrowed the difference in salaries between ranges 13 and 14 (10.5 month positions) and the higher ranges 15 and 16 (12 month positions). This misalignment resulted for the first time in lower salaries for 12-month employees in 15B and 16B than 10.5 month 13E and 14E employees. In order to ensure a more appropriate alignment of salaries and adequate compensation for 12-month employees, it is recommended that the Board of Education approve the salary range adjustment for Ranges 15 and 16 by increasing the cell in range 15A equal to range 14E and adjusting sequential cells, retroactive to July 1, 2015.

It is recommended that the Board approve the adjustment of the salary ranges 15 and 16 by increasing the range beginning with 15A equal to range 14E as well as the sequential cells through ranges 15 and 16 retroactive to July 1, 2015.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the adjustment of the salary ranges 15 and 16 by increasing the range beginning with 15A equal to range 14E as well as the sequential cells through ranges 15 and 16 retroactive to July 1, 2015.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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7. PERSONNEL

Agenda Item 7 - D: Closed Session – (held at 5:05 p.m.)

Closed Session to: 1) discuss superintendent's evaluation with the Superintendent (Government Code Section 54957); 2) conference with labor negotiators with the Superintendent; Rick Nakano, Assistant Superintendent of Business Services; Joli Armitage, Assistant Superintendent of Personnel Services (GGEA); Nancy Mefford, Executive Director of Business Services; and Suzy Seymour, Director of Classified Personnel (Government Code Section 54957.6)

Action to be determined.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education _____

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: October 6, 2015
 October 20, 2015

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at _____.