

GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
October 17, 2017

5:00 P.M. Study Session – Board Norms and Self-Evaluation  
7:00 P.M. Regular Board Meeting

ROOM 502  
BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS

2. MINUTES

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

Presentations

Staff - Abby Milone, Public Information Officer – Certificated and Classified  
Employee of the Month

- Lorena Sanchez, Executive Director, K-12 Educational Services – Boys  
and Girls Clubs of Garden Grove

4. ADMINISTRATION

- A. Parent Infant Education and Support Program
- B. Expulsion Recommendation

5. PROGRAMS AND INSTRUCTION

- A. State Preschool Program – Amendment to 2017-18 Agreement No. CSPP7344
- B. State Preschool Program Application for Continued Funding for 2018-19
- C. The Grammy Museum’s Jane Ortnier Education Award
- D. Out-of-District Events

6. BUSINESS

- A. Resolution No. 13 – Adopting Procedures and Criteria for Evaluating  
Qualifications and Proposals of Lease/Leaseback Contractors
- B. Ratification of California Uniform Public Construction Cost Accounting Act  
Informal Bid Awards
- C. Lease/Leaseback Amendment for Ralston Intermediate School  
Heating/Ventilation/Air-Conditioning
- D. Agreement for Self-Insured Health Plan and Claims Processing
- E. Agreement for Vision Service Plan
- F. Approval of Agreement for Administration of the Tax Exempt Section 125  
Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement
- G. Annual Disclosure of Workers’ Compensation Liability
- H. Uniform Complaint Report Summary
- I. Purchase Orders and Checks

7. PERSONNEL

- A. Certificated Personnel Report No. 10/17/17-1

Employ

Extra Duty

Independent Contractors: Boys and Girls Clubs of Garden Grove; Character Counts; Fibo Kids Art  
Academy; M. Gould; Milliman, Inc.; One OC

Substitutes  
Temporary  
Leaves  
Requests  
Resignations/Retirements  
Resignations  
Retirement  
Miscellaneous  
Conference Attendance

B. Classified Personnel Report No. 10/17/17-2

Employ  
Employee Contractors  
Noon Duty Supervisors  
Regular  
Reinstate/Reemploy  
Substitutes  
Temporary

Leaves  
Requests  
Resignations/Retirements  
Resignations  
Change in Assignment  
Increase/Decrease  
Promotions  
Working Out of Class  
Miscellaneous  
Deceased

C. Personnel Commission Appointment Recommendation

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

*Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100. Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.*

*Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Three (3) minutes will be allowed for each presentation with a total of fifteen (15) minutes per item. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.*

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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CALL TO ORDER \_\_\_\_\_ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
Lan Q. Nguyen, President	_____	_____	_____
Bob Harden, Vice President	_____	_____	_____
Walter Muneton	_____	_____	_____
Dina Nguyen	_____	_____	_____
Teri Rocco	_____	_____	_____
<u>Student Representative to the Board</u>			
Jesus Gonzalez	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting, October 3, 2017

Each Board Member has been given copies of the Minutes of the Regular Board Meeting, October 3, 2017.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Minutes of the Regular Meeting of October 3, 2017, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearing

B. Presentation

Staff - Abby Milone, Public Information Officer – Certificated and Classified  
Employee of the Month

- Lorena Sanchez, Executive Director, K-12 Educational Services – Boys  
and Girls Clubs of Garden Grove

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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4. ADMINISTRATION

- A. Parent Infant Education and Support Program
- B. Expulsion Recommendation

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_, the Board of Education approved Items  
\_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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4. ADMINISTRATION

Agenda Item 4 - A: Parent Infant Education and Support Program

The Parent Infant Education and Support program (PIES), operated by the Orange County Department of Education, provides early intervention to families with children identified with hearing loss, birth to age three. The primary goal of the program is to assist families in working with their children. This program was initiated in the district in 2002 as part of the mandated Universal Hearing Screening Program, and continues through the current school year.

Part C of the Individual with Disabilities Education Act states that families must be provided with information, skills, and support related to enhancing the skill development of their deaf infant. Parent education and support are important components of Early Start services and the key to helping families make informed decisions during this crucial time in their child's development.

Permission is requested for the district to renew the agreement with the Orange County Superintendent of Schools whereby the county will perform services with a family focus for the PIES program to provide developmental education, support, and resources to empower parents to make informed decisions for their infant who is diagnosed with hearing loss. The program is at no cost to the families and an \$850 cost per child per month to the district.

It is recommended that the Board grant permission for the district to renew the agreement with the Orange County Superintendent of Schools for the Parent Infant Education and Support Program effective July 1, 2017, through July 30, 2018.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education granted permission for the district to renew the agreement with the Orange County Superintendent of Schools for the Parent Infant Education and Support Program effective July 1, 2017, through July 30, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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4. ADMINISTRATION

Agenda Item 4 – B: Expulsion Recommendation

The District Discipline Committee, acting in compliance with Education Code Section 48918, voted on September 25, 2017, to recommend the expulsion of one Garden Grove Unified School District student for violation of Education Code Section 48900 and Education Code Section 48915. The Discipline Committee's investigation of this matter indicates that the severity of this act calls for the above recommendation to be forwarded to the Board of Education for final action.

It is recommended that the Board approve the recommendation of the District Discipline Committee to expel one student for one calendar year (student number to be included in the official Board minutes).

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the recommendation of the District Discipline Committee to expel Student No. \_\_\_\_\_ for one calendar year (student number to be included in the official Board minutes).

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5. PROGRAMS AND INSTRUCTION

- A. State Preschool Program – Amendment to 2017-18 Agreement No. CSPP7344
- B. State Preschool Program Application for Continued Funding for 2018-19
- C. The Grammy Museum’s Jane Ortner Education Award
- D. Out-of-District Events

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_, the Board of Education approved Items  
\_\_\_\_\_.



GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: State Preschool Program Amendment to 2017-18  
Agreement No. CSPP-7344

State preschool classes are available for children living within district boundaries who have an eligible birthdate and whose family gross income does not exceed the income ceilings established by the California Department of Education. State preschool classes have been in place for over 22 years in the Garden Grove Unified School District. The curriculum and strategies utilized in the preschool classroom are aligned with the California Preschool Learning Foundations. Parent involvement and education is a key component of the preschool program, including classes that teach parents how to develop early literacy at home. The California State Preschool Program is increasing the Maximum Reimbursable Amount (MRA) payable to \$5,112,523 from \$4,522,247 and the Maximum Rate per child day enrollment payable to \$45.73 from \$40.45. The amendment will increase our current funding amount by \$590,276.

It is recommended that the Board grant permission to accept additional funding in the amount of \$590,276 from the California State Preschool Program as an amendment to the current 2017-18 funding agreement, No. CSPP-6321.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education granted  
permission to accept additional funding in the amount of \$590,276 from the California  
State Preschool Program as an amendment to the current 2017-18 funding agreement,  
No. CSPP-6321.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: State Preschool Program Application for Continued Funding for 2018-19

State preschool classes are available for children living within district boundaries who have an eligible birth date and whose family gross income does not exceed the income ceilings established by the California Department of Education. The curriculum and strategies utilized in the preschool classroom are aligned with the California Preschool Learning Foundations. Parent involvement and education is a key component of the preschool program, including classes that teach parents how to develop early literacy at home. The district is eligible for approximately \$5,112,523 to support preschool programs in 23 classrooms in the 2018-19 school year at the following 11 schools: Brookhurst, Bryant, Carver, Clinton Corner, Heritage, Lawrence, Murdy, Peters K-3, Rosita, Russell, and Violette. The district has received funding for State Preschool Programs for over 23 years.

It is recommended that the Board authorize submission of the 2018-19 application for funding the State Preschool Programs at Brookhurst, Bryant, Carver, Clinton Corner, Heritage, Lawrence, Murdy, Peters K-3, Rosita, Russell, and Violette elementary schools.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education authorized submission of the 2018-19 application for funding the State Preschool Programs at Brookhurst, Bryant, Carver, Clinton Corner, Heritage, Lawrence, Murdy, Peters K-3, Rosita, Russell, and Violette elementary schools.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – C: The Grammy Museum’s Jane Ortner Education Award

The Grammy Museum’s Jane Ortner Education Award program promotes the use of music as a powerful education tool in the K-12 academic classroom and celebrates educators who integrate music into academic subjects such as history/social science, English language arts, math, science, and foreign languages.

Applicants to this award program are eligible for scholarships and prizes, professional development opportunities, and fully paid class trips (including transportation) to the Grammy Museum or similar cultural institutions. As part of the expansion of this award, the Grammy Museum has launched a free webinar series designed to foster creative learning environments, social-emotional development, and 21<sup>st</sup> century literacies. If approved, all K-12 classroom teachers would be encouraged to apply for the award and to explore the webinar series as applicable to their assignment. This is the second year that the district has made this grant opportunity available to teachers.

It is recommended that the Board grant permission to GGUSD teachers to apply for the Jane Ortner Education Award and accept any awards granted for the 2017-18 school year, at no cost to the district.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education granted permission to district teachers to apply for the Jane Ortner Education Award and accept any awards granted for the 2017-18 school year, at no cost to the district.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – D: Out-of-District Events

Approval is requested to participate in the following out-of-district events:

- (1)
- |                 |   |
|-----------------|---|
| School:         | Bolsa Grande High School  |
| Participants:   | 48 Eleventh Grade AVID Students   |
| Event:          | AVID 11 <sup>th</sup> Grade College Trip  |
| Location:       | Various Central and Northern California Universities (Cal-Poly San Luis Obispo, CSU Channel Islands, CSU East Bay, CSU San Francisco, Loyola Marymount University, UC Berkeley, UC Merced, UC Santa Cruz) |
| Date(s):        | November 30 – December 3, 2017  |
| Chaperones:     | M. Massoud, A. Waugh, 3 - TBD   |
| Costs:          | \$280 (approximately) per student; all expenses paid by AVID fundraisers and district funds   |
| Transportation: | District approved charter bus   |
| Housing:        | Holiday Inn Express, San Luis Obispo; Holiday Inn, San Jose; and Courtyard Marriott, Emeryville   |
| Purpose:        | To allow 11 <sup>th</sup> grade AVID students an opportunity to visit and experience various colleges   |
| Comments:       | Two days of school missed.  |

It is recommended that the Board approve the listed out-of-district events.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved participation by 1) 48 Bolsa Grande eleventh grade AVID students in AVID 11<sup>th</sup> Grade College Trip at various central and northern California universities (Cal-Poly San Luis Obispo, CSU Channel Islands, CSU East Bay, CSU San Francisco, Loyola Marymount University, UC Berkeley, UC Merced, UC Santa Cruz) on November 30 through December 3, 2017; and 2) approximately 35 Army JROTC students in Army JROTC Summer Camp at Irvine on June 25-29, 2018.

Out-of-District Events, cont.

(2)

School:	Santiago High School
Participants:	Approximately 35 Army JROTC Students
Event:	Army JROTC Summer Camp
Location:	Irvine Ranch Outdoor Center
Date(s):	June 25-29, 2018
Chaperones:	Maj. Matias, Sgt. Richardson, Mrs. Claudio, Mr. Orduño
Costs:	\$40 per student; all costs will be paid by JROTC
Transportation:	District bus
Housing:	Irvine Ranch Outdoor Center, Irvine
Purpose:	To attend JROTC summer camp
Comments:	No school days missed (summer recess).

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

- A. Resolution No. 13 – Adopting Procedures and Criteria for Evaluating Qualifications and Proposals of Lease/Leaseback Contractors
- B. Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards
- C. Lease/Leaseback Amendment for Ralston Intermediate School Heating/Ventilation/Air-Conditioning
- D. Agreement for Self-Insured Health Plan and Claims Processing
- E. Agreement for Vision Service Plan
- F. Approval of Agreement for Administration of the Tax Exempt Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement
- G. Annual Disclosure of Workers' Compensation Liability
- H. Uniform Complaint Report Summary
- I. Purchase Orders and Checks

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_ the Board of Education  
approved Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – A: Resolution No. 13 - Adopting Procedures and Criteria for  
Evaluating Qualifications and Proposals of  
Lease/Leaseback Contractors

The Garden Grove Unified School District desires to utilize the lease/leaseback delivery method for Heating/Ventilation/Air-Conditioning and other projects. Education Code Section 17406 requires school districts to award lease/leaseback contracts based on a competitive solicitation process to the proposer providing the best value to the district.

Before an award, the Board must adopt and publish required procedures and guidelines for evaluating the qualifications of prospective lease/leaseback contractors which ensure that the best value selections are fair and impartial. District staff has developed evaluation procedures which include a prequalification questionnaire. Contractors must submit a statement of qualifications that is evaluated according to the evaluation procedures criteria and scoring.

The district desires to adopt these evaluation procedures as required pursuant to Education Code Section 17406(a)(2) to create a pool of qualified lease/leaseback contractors for the projects identified in "Exhibit A" of the resolution. Once the pool of qualified lease/leaseback contractors is established, the district will issue request for proposal(s) ("RFP(s)") for those projects identified in "Exhibit A." The contractor for each project shall be selected by the district according to the best value criteria attached to the resolution.

Some RFPs may require the contractor to further qualify its subcontractors on a best value basis, which will be through a separate procurement process that shall comply with the district's requirements for the procurement of subcontractors and Education Code Section 17406 as indicated in the evaluation procedures.

It is recommended that the Board approve Resolution No. 13 which adopts procedures and criteria for evaluating qualifications and proposals of lease/leaseback contractors.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
approved Resolution No. 13 which adopts procedures and criteria for evaluating  
qualifications and proposals of lease/leaseback contractors.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – B: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards

In accordance with Resolution No. 19, dated December 17, 2013, that adopted the informal bidding process for Public Works and Maintenance projects with a value between \$15,000 and \$175,000, the Superintendent's designee has approved and executed contracts for the projects as per the attached list.

All contracts approved by Superintendent's designee require ratification by the Board of Education.

It is recommended that the Board approve awarding the informal bid numbers: 17-157, 17-159, 17-160 to 17-163, 17-165, 17-168, 17-171, 17-173 to 17-176, 17-178, 17-179, 17-181, and 17-182 under California Uniform Public Construction Cost Accounting Act to: Circle City Electric, Inc., CSI Electrical Contractors, Inc.; Custom Signs Inc.; David M. Bertino Manufacturing, Inc.; Franklin Mechanical Systems, Inc.; GB Construction, Inc.; JL Cobb Painting and Construction, Inc.; Naranjo Landscape, Inc.; Pro-Craft Construction, Inc.; and Wallace Electrical Services, Inc.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved awarding the informal bid numbers: 17-157, 17-159, 17-160 to 17-163, 17-165, 17-168, 17-171, 17-173 to 17-176, 17-178, 17-179, 17-181, and 17-182 under California Uniform Public Construction Cost Accounting Act to: Circle City Electric, Inc., CSI Electrical Contractors, Inc.; Custom Signs Inc.; David M. Bertino Manufacturing, Inc.; Franklin Mechanical Systems, Inc.; GB Construction, Inc.; JL Cobb Painting and Construction, Inc.; Naranjo Landscape, Inc.; Pro-Craft Construction, Inc.; and Wallace Electrical Services, Inc.



Regular Board of Education Meeting, October 17, 2017  
Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards

IB NO.	CONTRACTOR	SCOPE OF WORK	VALUE
17-157	JL Cobb Painting & Construction	Garden Grove HS – team room	\$171,845
17-159	Pro-Craft Construction, Inc.	Rancho Alamitos – sewer repair	\$17,622
17-160	Circle City Electric, Inc.	Wakeham – electrical upgrades, MPR and classrooms	\$32,771
17-161	JL Cobb Painting & Construction	Garden Grove HS – tennis courts and deck coating	\$40,314
17-162	David M. Bertino Manufacturing, Inc.	Wakeham – cabinets and countertops, admin building	\$43,969
17-163	Circle City Electric, Inc.	Ralston – new fixtures and fire alarms, admin building	\$43,352
17-165	GB Construction Inc.	Ralston – locker room ceiling demo	\$103,565
17-168	JL Cobb Painting and Construction	Pacifica – tennis courts fencing and gates	\$43,260
17-171	CSI Electrical Contractors, Inc.	Chapman Facility – configure and install drops	\$60,387
17-173	Naranjo Landscape, Inc.	Santiago – tree trimming	\$29,450
17-174	Circle City Electric, Inc.	Ralston – electricity to nine portables and computer lab	\$42,926
17-175	CSI Electrical Contractors, Inc.	Garden Grove HS – concession stand and press box	\$17,477
17-176	JL Cobb Painting and Construction	Wakeham – new carpet, baseboard to six classrooms	\$42,212
17-178	Wallace Electrical Services, Inc.	Wakeham – exterior lighting upgrades, including LED	\$37,310
17-179	Custom Signs Inc.	Pacifica – message center (marquee)	\$57,502
17-181	Wallace Electrical Services, Inc.	Ralston – lighting upgrades to campus, admin. building	\$23,720
17-182	Franklin Mechanical Systems, Inc.	Rancho Alamitos, Jordan, McGarvin – preventative maintenance	\$44,000

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – C: Amendment for Ralston Intermediate School Heating/Ventilation/Air-Conditioning

Action is required by the Garden Grove Unified School District Board of Education to amend the award of a Lease/Leaseback contract. This amendment consists of increasing the contract contingency to cover unforeseen costs related to complete the roof replacement including hazardous materials abatement as part of the installation of Heating/Ventilation/Air-Conditioning (HVAC) units.

Amendment for Ralston Intermediate School HVAC Contractor – GB Construction, Inc.				
Base Proposal	Lease Payments Including Interest	District Contingency	Increased Contingency	Revised Total Award
\$3,638,702.63	\$405,437.37	\$1,450,000	\$1,200,000	\$6,694,140

It is recommended that the Board approve the amendment to the Lease/Leaseback contract to GB Construction, Inc. for Ralston Intermediate School HVAC and direct the Superintendent or designee to: 1) enter into the amendment to the Lease/Leaseback contract pursuant to the terms as indicated in the forms of the Lease/Leaseback contract documents available in the Business Office, subject to minor revisions approved by staff and legal counsel; and 2) take all steps and perform all actions necessary to execute and implement the amendment to the Lease/Leaseback contract and to take any actions deemed necessary to best protect the interests of the district.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the amendment to the Lease/Leaseback contract to GB Construction, Inc. for Ralston Intermediate School HVAC and direct the Superintendent or designee to: 1) enter into the amendment to the Lease/Leaseback contract pursuant to the terms as indicated in the forms of the Lease/Leaseback contract documents available in the Business Office, subject to minor revisions approved by staff and legal counsel; and 2) take all steps and perform all actions necessary to execute and implement the amendment to the Lease/Leaseback contract and to take any actions deemed necessary to best protect the interests of the district.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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October 17, 2017

6. BUSINESS

Agenda Item 6 – D: Agreement for Self-Insured Health Plan and Claims Processing

The district provides self-insured health plans to eligible employees (and early retirees subject to the regulations of the Employee Retirement Income Security Act of 1974). The administration and processing of health claims is contracted to a third party administrator, with access to a preferred provider network of licensed health care professionals and facilities in exchange for service fees. The district engages in an annual review of the services and performance provided by Employee Benefits Administration & Management (EBA&M) and Anthem-Blue Cross with the district consultant, Burnham and Associates, as well as through analysis and input from the Office of Business Services, the Office of Personnel Services, individual employees, and the District Insurance Committee. Based on this comprehensive analysis, the district is requesting to continue the agreement with Anthem-Blue Cross Provider Network effective January 1, 2018, through December 31, 2018. Employee Benefits Administration & Management will continue to serve as the third party administrator for claim processing services.

The agreements with Anthem Blue Cross and EBA&M reflects the following fee schedule for claims processing, case management, utilization management, and network access in connection with the administration of the district's self-insured discounted fee-for-service health and dental plans. The rates do not reflect broker or consultant fees which are negotiated under a separate agreement.

- Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) – Anthem Blue Cross Preferred, with a large network of physicians, ancillary providers and hospitals at \$18.95 per subscriber per month
- Medical claims processing at \$18.09 per member per month
- EBA&M will increase medical claims processing an additional \$1.25 per member per month if "Stop Loss insurance" is added

It is recommended that the Board approve the agreements with EBA&M and Anthem Blue Cross for medical claims processing, network access, and utilization management services of the district's self-insured health plans from January 1, 2018, through December 31, 2018.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the agreements with EBA&M and Anthem Blue Cross for medical claims processing, network access, and utilization management services of the district's self-insured health plans from January 1, 2018, through December 31, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – E: Agreement for Vision Service Plan

Vision Service Plan (VSP) provides claims administrative services only to administer the district's self-insured vision plan. The district has contracted with VSP for more than 20 years to provide eligible district employees and their dependents with vision care services. The district's recommendation is to continue the agreement from January 1, 2018, through December 31, 2018.

The administrative fee is 12.5 percent of paid claims. This is an increase of 0.5 percent from the previous agreement with VSP.

It is recommended that the Board approve the agreement with Vision Service Plan to provide group vision care plan claims administrative services only, for the period of January 1, 2018, through December 31, 2018.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the agreement with Vision Service Plan to provide group vision care plan claims administrative services only, for the period of January 1, 2018, through December 31, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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October 17, 2017

6. BUSINESS

Agenda Item 6 – F: Approval of Agreement for Administration of the Tax Exempt Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement

The district offers a tax exempt, Section 125 Flexible Benefits Plan for Dependent Care and Medical Reimbursement for all benefited employees, also known as a Flexible Spending Account (FSA). Since October 1, 2013, this plan has been managed by PayPro Administrators. This local company specializes in tax exempt Section 125 plan administration and has over 25 years of experience working with large public and private entities in the implementation and administration of flexible benefit plans. PayPro Administrators is proposing a one year agreement from January 1, 2018, through December 31, 2018, under the same terms and conditions.

This benefit is available to include permanent part-time employees working 2.5 hours or more per week.

Enrollment materials	No charge
Monthly Administration Fee (employee)	\$2.61 (no change)
Monthly Administration Fee (district)	\$2.39 FSA; Dep. Care FSA or both
Medical FSA (10 mo. Payroll) and Dependent Care FSA (10 mo. Payroll)	\$50 per FSA/ plan year

The monthly administration fee applies only to participating employees.

It is recommended that the Board approve the agreement with PayPro Administrators to serve as the district's administrator of the Section 125 Flexible Benefits Plan – Dependent Care/Medical Care Reimbursement for one year, January 1, 2018, through December 31, 2018.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
approved the agreement with PayPro Administrators to serve as the district's  
administrator of the Section 125 Flexible Benefits Plan – Dependent Care/Medical Care  
Reimbursement for one year, January 1, 2018, through December 31, 2018.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – G: Annual Disclosure of Workers' Compensation Liability

The Garden Grove Unified School District has been self-insured for Workers' Compensation since January 1979 and self-administered since October 1993.

Section 3702.6 of the Labor Code requires each public self-insurer of Workers' Compensation to advise its governing board, within 90 days of submission of the self-insurer's annual report, of the total liability shown on that report. The self-insurer's annual report covers the 2016-17 year and reports total liabilities of \$6,890,751. Current funding of these liabilities is in compliance with the requirements of the Government Accounting Standards Board Publication 10.

It is recommended that the Board accept the report of Workers' Compensation liabilities totaling \$6,890,751 for fiscal year 2016-17.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
accepted the report of Workers' Compensation liabilities totaling \$6,890,751 for fiscal  
year 2016-17.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – H: Uniform Complaint Report Summary

As a result of the Williams Litigation Settlement and the subsequent revisions to Education Code 35186(d), the district is required to publicly report on a quarterly basis at a regularly scheduled meeting summary information concerning the uniform complaint process. The approved quarterly report will be submitted to the Orange County Superintendent of Schools.

It is recommended that the Board accept the Uniform Complaint Report Summary for the period of July 1 through September 30, 2017.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
accepted the Uniform Complaint Report Summary for the period of July 1 through  
September 30, 2017.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 – I: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$9,778,640.96

On motion of Trustee \_\_\_\_\_, seconded by \_\_\_\_\_ and Trustee, \_\_\_\_\_, the Board of Education Approved: New Purchase Order Numbers: L72A0120, L72A0121, L72A0122, L72B0085 through L72B0099, L72C0187 through L72C0219, L72C0221, L72C0222, L72C0223, L72C0225 through L72C0251, L72D0073 through L72D0095, L72D0097 through L72D0115, L72F0053, L72F0061 through L72F0074, L72F0076 through L72F0093, L72M0072 through L72M0084, L72R1479, L72R1491, L72R1493 through L72R1554, L72R1556, L72R1559 through L72R1655, L72R1657 through L72R1693, L72R1695 through L72R1706, L72V0003, L72W0290 through L72W0296, L72X0247 through L72X0268, L72Y0061 through L72Y0067; Changed Purchase Order Numbers: G72X0579, G72X0586, I72R1870, I72X0229, I72X0256, J72R0404, J72R3526, J72R3993, J72X0562, K72R3847, K72R4949, K72R6629, K72R6792, K72W0245, K72W0345, K72X0602, K72X0671, L72B0001, L72B0025, L72B0059, L72B0064, L72B0075, L72R0021, L72R0188, L72R0540, L72R0800, L72R0875, L72R0902, L72R1152, L72R1195, L72R1457, L72R1474, L72W0001, L72W0028, L72W0044, L72W0053, L72W0075, L72W0108, L72W0154, L72W0213, L72W0269, L72W0273, L72W0287, L72W0029, L72X0033, L72X0103, L72X0152, L72X0154, L72X0160, L72X0188, L72X0191, L72X0199, L72X0216, L72X0246; Canceled Purchase Order Number: L72C0220 totaling \$9,778,640.96. Check Numbers: 337107 through 337757, totaling \$20,197,234.13. Certificated Payroll: 03A totaling \$23,719,422.27. Classified Payroll: 03B and 03M, totaling \$7,630,953.99. Grand Total: \$61,326,251.35



Purchase Orders and Checks (cont.)

		<u>Checks:</u>		
Fund #01	General Fund			
	Utilities	\$	977,889.93	
	Contracts, Rents & Leases		81,968.95	
	All Other		<u>7,493,923.60</u>	
	Total General Fund	\$	8,553,782.48	
Fund #11	Adult Education Fund	\$	9,062.53	
Fund #12	Child Development Fund		3,723.81	
Fund #13	Food Services Special Reserve		249,718.58	
Fund #14	Deferred Maintenance		53,098.81	
Fund #21	GO Bond - Series A		80,398.02	
Fund #22	GO Bond - Series B		211,504.21	
Fund #23	GO Bond - Series C		1,699,605.94	
Fund #25	Capital Facilities		78,961.60	
Fund #26	GO Bond - Series 2017		4,366,392.97	
Fund #39	School Facilities - Prop 47		1,867,335.74	
Fund #40	Special Reserve		155,881.48	
Fund #68	Workers' Compensation Fund		302,366.14	
Fund #69	Health & Welfare Fund		2,545,110.67	
Fund #82	Comp. Liability		<u>20,291.15</u>	
	Total Other Funds	\$	11,643,451.65	
	Total Checks			\$ 20,197,234.13
Certificated Payroll 03A (9/30/2017)				
Fund #01	General Fund	\$	23,482,976.65	
Fund #11	Adult Education Fund		40,073.66	
Fund #12	Child Development Fund		175,581.29	
Fund #68	Workers' Compensation Fund		9,524.62	
Fund #69	Health & Welfare Fund		<u>11,266.05</u>	
		\$	23,719,422.27	
Classified Payroll 03B (10/10/2017) and 03M (9/25/2017)				
Fund #01	General Fund	\$	6,677,386.70	
Fund #11	Adult Education Fund		58,992.93	
Fund #12	Child Development Fund		116,810.34	
Fund #13	Food Services Special Reserve		658,509.90	
Fund #22	GO Bond - Series B		51,557.42	
Fund #26	GO Bond - Series 2017		10,482.00	
Fund #68	Workers' Compensation Fund		37,067.67	
Fund #69	Health & Welfare Fund		<u>20,147.03</u>	
		\$	7,630,953.99	
	Total Payroll			\$ 31,350,376.26
	GRAND TOTAL			\$ 61,326,251.35

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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7. PERSONNEL

A. Certificated Personnel Report No. 10/17/17-1

Employ

Extra Duty

Independent Contractors: Boys and Girls Clubs of Garden Grove; Character Counts; Fibo Kids Art Academy; M. Gould; Milliman, Inc.; One OC

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirement

Miscellaneous

Conference Attendance

B. Classified Personnel Report No. 10/17/17-2

Employ

Employee Contractors

Noon Duty Supervisors

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Change in Assignment

Increase/Decrease

Promotions

Working Out of Class

Miscellaneous

Deceased

C. Personnel Commission Appointment Recommendation

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_ the Board of Education approved Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
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7. PERSONNEL

Agenda Item 7 – C: Personnel Commission Appointment Recommendation

At the September 5, 2017, meeting, the Board of Education announced its intention to appoint Ms. Bernice Flatebo to the Personnel Commission for a new three-year term which begins on December 1, 2017.

Under provisions of the law and based on the board meetings scheduled, the current meeting is designated as the time when the public and employees can express their views on the qualifications of the proposed appointee.

Ms. Bernice Flatebo is a parent of three children who graduated from Garden Grove schools. She has been an active member of the Garden Grove community for over 20 years, most recently serving as a member of the Measure A Bond Oversight Committee.

It is recommended that the Board appoint Bernice Flatebo to the Personnel Commission for the three-year term which begins on December 1, 2017.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
appointed Bernice Flatebo to the Personnel Commission for the three-year term which  
begins on December 1, 2017.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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8. CLOSING

A. Discussion (Board Members)

B. Future Meetings:       November 7, 2017  
                                      December 5, 2017 (Regular and Organizational Meeting)

C. Adjournment

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the meeting was adjourned at  
\_\_\_\_\_.