

GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

5:00 P.M. Public Comments Prior to Closed Session	ROOM 502
5:05 P.M. Closed Session – Superintendent’s Evaluation and Conference with Labor Negotiators	ROOM 502
7:00 P.M. Regular Board Meeting	BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS

2. MINUTES

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

Presentation

Public: Chris Leon, President of CSEA Chapter 121 – Introduction of CSEA Labor Relations Representative

Staff: Rick Nakano, Assistant Superintendent of Business Services – Recognition of Employee Participants in Bus Rodeo

4. ADMINISTRATION

A. Parent Infant Education and Support Program Income Agreement

5. PROGRAMS AND INSTRUCTION

A. Textbook Adoption for Advanced Placement English Literature and Composition

6. BUSINESS

A. Garden Grove Unified School District Response to the 2015-16 Orange County Grand Jury Report *“Dealing with Asbestos in Orange County Public Schools”*

B. Agreement for Life Insurance Coverage

C. Renewal of Agreement for Pharmacy Benefits Services

D. Purchase Orders and Checks

7. PERSONNEL

A. Certificated Personnel Report No. 09/20/16-1

Employ

Extra Duty

Independent Contractors: Free Speech, Inc.; M. R. Hass; R. Patterson; Russo, Fleck and Associates; Speech Pathology Associates, Inc.

Part-Time

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Retirement

Miscellaneous

Conference Attendance

Agenda for the September 20, 2016, Regular Board Meeting-page 2

B. Classified Personnel Report No. 09/20/16-2

Employ

Employee Contractors

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Change in Assignment

Increase/Decrease

Promotions

- C. Closed Session to 1) Discuss Superintendent's Evaluation with the Superintendent (Government Code Section 54957); and 2) Conference with Labor Negotiators with the Superintendent; Rick Nakano, Assistant Superintendent of Business Services; Joli Armitage, Assistant Superintendent of Personnel Services (GGEA); Jennell Sympson, Director of Business Services; and Suzy Seymour, Director of Classified Personnel (CSEA) (Government Code Section 54957.6). (Government Code Section 54957.6).

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

*Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100. Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.*

*Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Three (3) minutes will be allowed for each presentation with a total of fifteen (15) minutes per item. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.*

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

CALL TO ORDER \_\_\_\_\_ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
George West, President	_____	_____	_____
Teri Rocco, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Lan Q. Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
 <u>Student Representative to the Board</u>			
Orbelin Portillo	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting,  
September 6, 2016

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of September 6, 2016.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Minutes of the Regular Board Meeting of September 6, 2016, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearing

B. Presentations

Public: Chris Leon, President of CSEA Chapter 121 – Introduction of CSEA  
Labor Relations Representative

Staff: Rick Nakano, Assistant Superintendent of Business Services –  
Recognition of Employee Participants in Bus Rodeo

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

4. ADMINISTRATION

Agenda Item 4 - A: Parent Infant Education and Support Program Income Agreement

Part C of the Individual with Disabilities Education Act states that families must be provided with information, skills, and support related to enhancing the skill development of their deaf infant. Parent education and support are important components of Early Start services and the key to helping families make informed decisions during this crucial time in their child's development.

The Parent Infant Education and Support program (PIES), operated by the Orange County Department of Education, provides early intervention to families with children identified with hearing loss, birth to age three. The primary goal of the program is to assist families in working with their children. This program was initiated in the district in 2002 as part of the mandated Universal Hearing Screening Program, and continues to the current school year.

Permission is requested for the district to renew the agreement with the Orange County Superintendent of Schools whereby the county will perform services with a family focus for the PIES program to provide developmental education, support, and resources to empower parents to make informed decisions for their infant who is diagnosed with hearing loss. The program is at no cost to the families and an \$850 cost per child per month to the district.

It is recommended that the Board grant permission for the district to renew the agreement with the Orange County Superintendent of Schools for the Parent Infant Education and Support Program effective July 1, 2016, through July 30, 2017.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education granted permission for the district to renew the agreement with the Orange County Superintendent of Schools for the Parent Infant Education and Support Program effective July 1, 2016, through July 30, 2017.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Textbook Adoption for Advanced Placement English Literature and Composition

Pursuant to California Education Code Sections 60000 through 60005, curriculum consult committees, working in cooperation with the Department of 7-12 Instructional Services, have reviewed resources and materials for Advanced Placement English Literature and Composition. The following English Language Arts materials are recommended for adoption: *The Bedford Introduction to Literature: Reading, Thinking, Writing* (Bedford/St. Martin's) and *Essential Literary Terms* (W. W. Norton).

It is recommended that the Board adopt the recommended English Language Arts materials.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted the recommended English Language Arts materials.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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September 20, 2016

6. BUSINESS

- A. Garden Grove Unified School District Response to the 2015-16 Orange County Grand Jury Report *"Dealing with Asbestos in Orange County Public Schools"*
- B. Agreement for Life Insurance Coverage
- C. Renewal of Agreement for Pharmacy Benefits Services
- D. Purchase Orders and Checks

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_ the Board of Education approved Items  
\_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

6. BUSINESS

Agenda Item 6 – A: Garden Grove Unified School District Response to the 2015-16 Orange County Grand Jury Report *“Dealing with Asbestos in Orange County Public Schools”*

On June 30, 2016, the Orange County Grand Jury published a report, *“Dealing with Asbestos in Orange County Public Schools.”* The report is the result of an investigation conducted during the 2015-16 school year of Orange County public school safety concerns related to asbestos. The investigation examined legal requirements related to asbestos in schools, best practices for dealing with asbestos, and communication strategies with parents and other community stakeholders.

The report cites 12 principal findings and makes 20 recommendations. The Garden Grove Unified School District is required to submit a response to all 32 findings and recommendations by September 28, 2016.

The district complies with federal, state, and local asbestos-related regulations. Many of the Grand Jury recommendations are already in practice, and our formal response indicates where the district is in compliance with current requirements. In some cases, however, the Grand Jury recommendations are unreasonable and not aligned to current federal Asbestos Hazard Emergency Response Act (AHERA) or Environmental Protection Agency (EPA) regulations. Our response has included comments as required.

It is recommended that the Board approve the district response to the 2015-16 Orange County Grand Jury Report, *“Dealing with Asbestos in Orange County Public Schools.”*

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the district response to the 2015-16 Orange County Grand Jury Report, *“Dealing with Asbestos in Orange County Public Schools.”*



GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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September 20, 2016

6. BUSINESS

Agenda Item 6 – B: Agreement for Life Insurance Coverage

The district provides group term life insurance coverage for eligible employees. MetLife, a Standard and Poor's A+ (Strong) rated life insurance company, offers a competitive rate in the current marketplace. MetLife is offering a three-year rate guarantee at the monthly rate of \$0.09 per \$1,000 of insurance which equates to roughly a 22 percent savings compared to the \$0.116 per \$1,000 of insurance in the proposed renewal with Lincoln Financial Group. The proposed rate for Class I coverage is \$4.50 per month (for \$50,000 term life insurance policy); and the Class II coverage is \$7.14 per employee per month (for \$70,000 term life insurance and \$70,000 AD&D policy).

It is recommended that the Board approve the agreement with MetLife at the rate of \$0.09 per \$1,000 for life insurance coverage for eligible employees effective October 1, 2016, through December 31, 2019.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the agreement with MetLife at the rate of \$0.09 per \$1,000 for life insurance coverage for eligible employees effective October 1, 2016, through December 31, 2019.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

6. BUSINESS

Agenda Item 6 – C: Renewal of Agreement for Pharmacy Benefits Services

On September 20, 2011, the Board approved a three-year agreement with American Health Care which has provided pharmacy benefits administration services since 1999. They also serve as a pharmacy healthcare resource in clinical pharmacy management, plan design, and provision of educational workshops. The district and American Health Care are requesting to extend the 2015-16 plan year agreement from October 1, 2016, through December 31, 2016. Pricing for the extension period will remain the same as the 2015-16 plan year which resulted in an estimated 14.86 percent annual savings in net plan costs compared to the 2014-15 plan year. All other terms and conditions remain the same.

It is recommended that the Board approve the extension of the agreement with American Health Care for pharmacy benefit management and clinical pharmacy management services from October 1, 2016, through December 31, 2016.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the extension of the agreement with American Health Care for pharmacy benefit management and clinical pharmacy management services from October 1, 2016, through December 31, 2016.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

6. BUSINESS

Agenda Item 6 – D: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$9,424,691.10

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ and \_\_\_\_\_, the Board of Education approved New Purchase Order Numbers: K72A0115 through K72A0118, K72C0110 through K72C0131, K72C0133 through K72C0149, K72F0019, K72F0020, K72M0047 through K72M0062, K72M0064, K72R0483, K72R1191, K72R1261, K72R1276, K72R1280, K72R1306, K72R1340, K72R1345 through K72R1371, K72R1373 through K72R1407, K72R1409 through K72R1449, K72R1451 through K72R1491, K72R1493 through K72R1508, K72R1510 through K72R1514, K72R1517 through K72R1522, K72R1524 through K72R1545, K72R1547 through K72R1553, K72R1556 through K72R1567, K72R1569 through K72R1573, K72R1575 through K72R1603, K72R1605 through K72R1609, K72R1611 through K72R1620, K72R1622 through K72R1627, K72R1629, K72R1630, K72W0336 through K72W0350, K72X0221, K72X0228 through K72X0245, K72X0247 through K72X0254, K72X0256 through K72X0272, K72Y0076; Changed Purchase Order Numbers: J72W0302, J72W0366, J72W0367, J72X0116, J72X0516, J72X0581, K72A0086, K72M0011, K72R0188, K72R0441, K72R0956, K72R0957, K72R0960, K72R0973, K72R0998, K72R1267, K72R1289, K72W0002, K72W0128, K72X0162, K72X0206, K72Y0072; Canceled Purchase Order Numbers: K72R0034, K72R1372, K72Y0038, totaling \$9,424,691.10.  
Check Numbers: 322149 through 322913, totaling \$21,770,910.58.  
Certificated Payroll: 02A totaling \$2,908,414.16.  
Classified Payroll: 02B and 02M, totaling \$4,501,890.15.  
Grand Total: \$38,605,905.99.

Purchase Orders and Checks – continued

		<u>Checks:</u>		
Fund #01	General Fund			
	Utilities	\$	245,922.01	
	Contracts, Rents & Leases		76,339.41	
	All Other		<u>2,280,020.78</u>	
	Total General Fund	\$	2,602,282.20	
Fund #11	Adult Education Fund	\$	2,295.70	
Fund #12	Child Development Fund		4,001.16	
Fund #13	Food Services Special Reserve		84,309.67	
Fund #14	Deferred Maintenance		56,003.84	
Fund #21	GO Bond - Series A		226,090.42	
Fund #22	GO Bond - Series B		496,785.70	
Fund #23	GO Bond - Series C		8,637,409.16	
Fund #25	Capital Facilities		69,203.02	
Fund #39	School Facilities - Prop 47		949,027.67	
Fund #40	Special Reserve		4,457,863.66	
Fund #45	Community Redevelopment		50.00	
Fund #68	Workers' Compensation Fund		331,263.47	
Fund #69	Health & Welfare Fund		3,849,492.58	
Fund #82	Comp. Liability		<u>4,832.33</u>	
	Total Other Funds	\$	19,168,628.38	
	Total Checks			\$ 21,770,910.58

Certificated Payroll 02A (8/31/2016)

Fund #01	General Fund	\$	2,857,721.08
Fund #11	Adult Education Fund		17,600.56
Fund #12	Child Development Fund		12,751.18
Fund #68	Workers' Compensation Fund		9,208.99
Fund #69	Health & Welfare Fund		<u>11,132.35</u>
		\$	2,908,414.16

Classified Payroll 02B (9/10/2016) and 02M (8/25/2016)

Fund #01	General Fund	\$	4,171,221.08
Fund #11	Adult Education Fund		26,659.33
Fund #12	Child Development Fund		15,466.85
Fund #13	Food Services Special Reserve		182,729.07
Fund #22	GO Bond - Series B		52,808.49
Fund #68	Workers' Compensation Fund		36,108.25
Fund #69	Health & Welfare Fund		<u>16,897.08</u>
		\$	4,501,890.15

Total Payroll \$ 7,410,304.31

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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7. PERSONNEL

A. Certificated Personnel Report No. 09/20/16-1

Employ

Extra Duty

Independent Contractors: Free Speech, Inc.; M. R. Hass; R. Patterson; Russo, Fleck and Associates;  
Speech Pathology Associates, Inc.

Part-Time

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Retirement

Miscellaneous

Conference Attendance

B. Classified Personnel Report No. 09/20/16-2

Employ

Employee Contractors

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Change in Assignment

Increase/Decrease

Promotions

C. Closed Session to 1) Discuss Superintendent's Evaluation with the Superintendent (Government Code Section 54957); and 2) Conference with Labor Negotiators with the Superintendent; Rick Nakano, Assistant Superintendent of Business Services; Joli Armitage, Assistant Superintendent of Personnel Services (GGEA); Jennell Sympson, Director of Business Services; and Suzy Seymour, Director of Classified Personnel (CSEA) (Government Code Section 54957.6).

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_ the Board of Education approved Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

7. PERSONNEL

Agenda Item 7 - C: Closed Session – (held at 5:05 p.m.)

Closed Session to 1) discuss superintendent's evaluation with the Superintendent (Government Code Section 54957); and 2) conference with labor negotiators with the Superintendent; Rick Nakano, Assistant Superintendent of Business Services; Joli Armitage, Assistant Superintendent of Personnel Services (GGEA); Jennell Sympson, Director of Business Services; and Suzy Seymour, Director of Classified Personnel (CSEA) (Government Code Section 54957.6).

Action to be determined.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 20, 2016

8. CLOSING

A. Discussion (Board Members)

B. Future Meetings:      October 4, 2016  
                                    October 18, 2016

C. Adjournment

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the meeting was adjourned at \_\_\_\_\_.